

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: October 3, 1996

TO: Eda Adams, Pamela Cotton, Ann Cunningham, Neil Ender, Barry Freeman, Compton Jenkins, Alan Kaufman, Ann Maganzini, Paul Mindell, Michael Orlando, Steven Ryan, George Skau, Kevin Sullivan, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Continued Membership and Committee Work for 1996-97

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I am planning to schedule the first meeting this year of the Committee for either late October or early November 1996. The work of the NJ County College Project on General Education Assessment is now almost completed, and we are getting ready to bring the results home to BCC for study and implementation. Therefore, our Committee will meet at least once a month this year (beginning with our first meeting), and we will develop our own approach to outcomes assessment and continuous quality improvement in the BCC General Education Program.

Since the Committee will be very busy and will have much work to do this year, I thought that it might be a good idea to ask you whether you are still interested in serving. Please let me know as soon as possible (1) by checking off the appropriate selection on the form below and returning the form to me by interoffice mail or (2) by calling me at (201)238-1009 (law office) or (201)447-7167 (BCC office).

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BCC COMMITTEE ON GENERAL EDUCATION

To: Dr. George Cronk, Philosophy & Religion, A-335-B

I will \_\_\_\_ / will not \_\_\_\_ continue to serve on the Committee.

(Please print your name)

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: October 18, 1996

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Phyllis Sohn, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 11/5/96

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Thank you very much for agreeing to serve or to continue to serve on the BCC Committee on General Education.

There will be a meeting of the Committee on Tuesday, November 5, 1996, from 2:40 to 3:35 p.m. in Room A-241.

As I stated in my memo of October 3, 1996 (which was sent to the then-membership of the Committee, but not to those of you who have now become members for the first time), the work of the NJ County College Project on General Education Assessment (1991- 1996) is now almost completed, and we are getting ready to bring the results home to BCC for study and implementation. Therefore, our Committee will meet at least once a month this year (on "committee weeks"), and we will develop our own approach to outcomes assessment and continuous quality improvement in the BCC General Education Program.

Among our first jobs will be a review and (probable) revision of the goals and objectives of the BCC General Education Program on the basis of the general education goals and objectives that were developed by the aforesaid NJ County College Project. To that end, I will distribute (at our November meeting) copies of (1) "Goals and Objectives for [the BCC] General Education Program" (1990), which is the most recent official statement of BCC's goals and objectives for general education, and (2) the NJ General Education Project's "General Education Goals and Objectives" (1995 -- latest, almost final, version).

GC/pr  
(201)447-7167 (BCC)  
(201)238-1009 (law office)

cc: President Winn  
Vice President Angiello

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: October 18, 1996  
TO: Roanne Angiello, Academic Vice President  
FROM: Dr. George Cronk, Committee Chair  
RE: Committee Membership a/o 10/18/96

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FYI, the current membership of the BCC Committee on General Education is as follows:

1. Dr. Louis Crescitelli, Biology
2. Professor Ann Cunningham, Communication Arts
3. Professor Neil Ender, Mathematics & Computer Science
4. Dr. Joshua Isenberg, Physical Sciences
5. Professor Compton Jenkins, Health & Physical Education
6. Dr. Alan Kaufman, English
7. Professor Paul Mindell, Visual Arts
8. Professor Michael Orlando, English
9. Ms. Lisa Pavlik, Psychology
10. Dr. Steven Ryan, English
11. Dr. George Skau, History & Social Sciences
12. Professor Phyllis Sohn, Strategic Planning (& Allied Health)
13. Professor Theo Solomon, Anthropology/Sociology
14. Ms. Barbara Walcott, LLRC
15. Professor Baila Zheutlin, Student Services

GC/pr

cc: President Winn

BERGEN COMMUNITY COLLEGE  
BCC COMMITTEE ON GENERAL EDUCATION

AGENDA

Meeting of Tuesday, November 5, 1996  
2:40-3:35 p.m., Room A-241

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1. Introductions.
2. Update on the Project to Assess and Improve General Education at County Colleges in New Jersey.
  - a. Nature of Project: assessment of general education programs in the NJ community colleges.
  - b. Project work thus far: formulation of the goals and objectives of general education in the community colleges; development of instruments and procedures for the assessment of NJ community college general education programs (official report forthcoming).
3. BCC's general education goals and objectives: need for review and (probable) revision re: the NJ County College Project's work -- development of Faculty Senate Resolution -- homework for the next month.
4. Other preliminary assessment and CQI efforts: syllabi policies and syllabi review; course-based student evaluation policies and procedures vs. other/additional approaches; relationship between grades and learning; analysis of general education course outcomes statistics (say for 1995-96); review of degree programs re: compliance with BCC general education policies; a (limited) controlled experiment on the "value-added" impact of the BCC general education program on student learning; etc.
5. Other matters:
6. Adjournment.

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: November 19, 1996

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Phyllis Sohn, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 12/3/96

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The next meeting of the Committee will take place on Tuesday, December 3, 1996, from 2:40 to 3:35 p.m. in Room L-341.

Our main job on that occasion will be to develop a resolution to be submitted to the BCC Faculty Senate on the goals and objectives of the college's General Education Program. My suggestion is that we propose the adoption of the NJ General Education Project's "General Education Goals and Objectives" (1995) or a modified version thereof. This will replace the college's current "Goals and Objectives for [the BCC] General Education Program" (1990).

GC/pr  
(201)447-7167 (BCC)  
(201)238-1009 (law office)

cc: President Winn  
Vice President Angiello

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: November 21, 1996

TO: Vanel Perry, Vice President for Instruction

FROM: Dr. George Cronk, Committee Chair

RE: Comments on Gloucester County College General Education Survey

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1. The following documents are enclosed:
  - a. "The Concept of General Education: Some Basic Principles," from our 1983 report, General Education at Bergen Community College, pp. 13-15.
  - b. "Goals and Objectives for [the BCC] General Education Program" (1990). This is the most recent official statement of BCC's goals and objectives for general education.
  - c. "General Education Goals and Objectives" (1995). This is the most recent version of the general education goals and objectives developed by the NJ County College Project on General Education Assessment.

The Bergen Community College Committee on General education is currently working on an updated statement of this college's goals and objectives for general education. The college will probably adopt a locally modified version of the NJ County College Project's 1995 statement.

2. The current BCC policy on the addition and/or subtraction of courses to or from the college's list of courses approved for the purposes of general education is as follows:
  - a. Proposals for additions to the BCC list of courses approved for the purposes of general education are to be submitted to the BCC College-Wide Curriculum Committee. Proposals approved by the Committee will be sent to the BCC Faculty Senate for further action.
  - b. Faculty members and administrators wishing to have courses added to the list must demonstrate to the Curriculum Committee: (1) that the courses in question are general education courses AND (2) that they will be accepted for transfer as general education courses by at least three of the following local four-year institutions of higher learning: (1) William Paterson College, (2) Montclair State College, (3) Ramapo

College, (4) Fairleigh Dickinson University, and (5) Rutgers University (Newark or New Brunswick). These institutions are those into which most BCC transfer- students transfer. For each proposed course, letters of approval (or other appropriate approval forms) from appropriate administrators at said institutions are to be submitted to the Curriculum Committee as part of the course addition proposal.

- c. Faculty members and administrators wishing to subtract from the list must demonstrate to the Curriculum Committee (1) that a given course is not a general education course OR (2) that it will not be accepted as such by at least four of the aforementioned four-year institutions.
  - d. Faculty members and administrators who are interested in supporting or opposing proposed additions to and/or deletions from the list of approved general education courses are invited to appear and make their cases before the Curriculum Committee.
3. See the aforementioned attached document, "The Concept of General Education: Some Basic Principles," from our 1983 report, General Education at Bergen Community College, pp. 13-15. Some BCC curricula include free electives.
  4. As stated above, responsibility for general education approval or disapproval of courses resides with the BCC Curriculum Committee, which is a standing committee of the BCC Faculty Senate. The Senate has the final authority on this matter. The BCC Committee on General Education currently functions in an advisory capacity to the Curriculum Committee and the Faculty Senate.
  5. There are courses in the listed areas that are developed as "major" offerings or as "free electives" (i.e., not as general education offerings).
  6. N/A. See survey form.
  7. As stated earlier, courses not eligible for upper-division transfer cannot be listed as general education courses at Bergen Community College.

GC/pr

November 21, 1996

Vanel Perry, Vice President for Instruction  
Gloucester County College  
R.R. 4  
Box 203  
Sewell, NJ 08080-518

Re: Gloucester County College General Education Survey

Dear Vice President Perry:

This is in response to your correspondence to the NJ Academic Officers, dated October 25, 1996, and received by Vice President Roanne Angiello of this college on October 30, 1996.

Vice President Angiello asked me to respond to your Gloucester County College General Education Survey. The completed survey form together with attached comments and other supporting materials are enclosed herewith.

Yours very truly,

George Cronk, J.D., Ph.D.  
Professor of Philosophy  
and Religion, and Chair,  
BCC Committee on  
General Education

GC/pr

cc: Roanne Angiello, Vice President for Academic Affairs  
Judith Winn, President

BERGEN COMMUNITY COLLEGE  
BCC COMMITTEE ON GENERAL EDUCATION

MINUTES

Meeting of Tuesday, November 5, 1996  
2:40-3:35 p.m., Room A-241

Members Present: George Cronk, Louis Crescitelli, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, Phyllis Sohn, Barbara Walcott, and Baila Zheutlin

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1. The meeting was called to order at 2:45 p.m.
  2. George Cronk gave a progress report on the Project to Assess and Improve General Education at County Colleges in New Jersey.
  3. Those present discussed the need to review BCC's general education goals and objectives on the basis of the NJ General Education Project's work. It was agreed that the Committee should compare and contrast "Goals and Objectives for [the BCC] General Education Program" (1990) and the NJ General Education Project's "General Education Goals and Objectives" (1995). George Cronk proposed that the Committee adopt the latter document (1995) or a modified version thereof, which will then replace the college's current statement. A Faculty Senate Resolution to that end will also have to be developed by the Committee. It was agreed that this entire matter would be the focus of the Committee's meeting on Tuesday, December 3, 1996.
  4. Those present also discussed other possible assessment and CQI efforts such as syllabi review and the development of a college-wide syllabus policy for general education courses; the study of course-based student evaluation policies and procedures vs. other/additional approaches; analysis of the relationship between grades and learning; analysis of general education course outcomes statistics (say for 1995-96); review of degree programs re: compliance with BCC general education policies; controlled experiments on the "value-added" impact of the BCC general education program on student learning; etc.
  5. The meeting was adjourned at 3:35 p.m.

GC/pr

BERGEN COMMUNITY COLLEGE  
BCC COMMITTEE ON GENERAL EDUCATION

AGENDA

Meeting of Tuesday, December 3, 1996  
2:40-3:35 p.m., Room L-341

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1. Review of the minutes of the 11/5/96 meeting.
  
2. Discussion of the NJ General Education Project's (1) "General Education Goals and Objectives" (1995) and (2) BCC's "Goals and Objectives for [the BCC] General Education Program" (1990).
  - a. Replace (2) with (1)?

[Both (1) and (2) require editorial correction/revision. Updated and revised version of (1) forthcoming from the NJ GE Project.]
  
  - b. Integrate (1) and (2)?
  
  - c. New statement should or should not contain "assessment criteria" as in (1)?
  
  - d. Further action at this time: Development of revised and integrated statement of GE goals, objectives, and criteria for Committee Meeting on Tuesday, February 4, 1997?  
Development of Faculty Senate Resolution on that occasion?
  
3. Other matters?
  
4. Adjournment.

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: January 6, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Phyllis Sohn, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 2/4/96

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The next meeting of the Committee will take place on Tuesday, February 4, 1997, from 2:40 to 3:35 p.m. in Room A-241.

I will send you the materials to be discussed at that meeting soon.

GC/pr  
(201)447-7167 (BCC)  
(201)238-1009 (law office)

cc: President Winn  
Vice President Angiello

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: January 28, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Phyllis Sohn, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Attached Document & Committee Meeting, 2/4/96

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Per my memo to you, dated January 6, 1997, the next meeting of the Committee will take place on Tuesday, February 4, 1997, from 2:40 to 3:35 p.m. in Room A-241.

At our February 4 meeting, we will discuss the attached document, which is a preliminary integration of the general education goals, objectives, and assessment criteria developed by the NJ County College Project on General Education and the general education goals and objectives formulated by the BCC Committee on General Education Programs in 1990. The document begins with the BCC preface of 1990. Then it lists each goal-and-objectives area developed the NJ County College Project, with each such area followed by the relevant BCC-developed goals-and-objectives formulations. NJ goal 2 is also followed by a revision thereof proposed by BCC's Barbara Walcott.

Obviously, the document will need further editing and better integration before it is ready to go to the Faculty Senate. Your suggestions thereon will be much appreciated.

GC/pr  
(201)447-7167 (BCC)  
(201)238-1009 (law office)  
george9252@aol.com (I'm also on BCC's email system)

cc: President Winn  
Vice President Angiello

BERGEN COMMUNITY COLLEGE  
BCC COMMITTEE ON GENERAL EDUCATION

MINUTES

Meeting of Tuesday, December 3, 1996  
2:40-3:35 p.m., Room L-341

Members Present: George Cronk, Neil Ender, Joshua Isenberg, Compton Jenkins Alan Kaufman, Michael Orlando, Lisa Pavlik, Steven Ryan, Phyllis Sohn, Barbara Walcott, and Baila Zheutlin

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1. The minutes of the 11/5/96 meeting were reviewed and approved.
  
2. Discussion focused on the NJ General Education Project's (1) "General Education Goals and Objectives" (1995) and (2) BCC's "Goals and Objectives for [the BCC] General Education Program" (1990).

It was agreed that both (1) and (2) require editorial correction/revision.

George Cronk reported that an updated and revised version of (1) was forthcoming from the NJ GE Project.

It was agreed that a document integrating (1) and (2) should be prepared for the Committee Meeting on Tuesday, February 4, 1997, and that the integrated document should not contain "assessment criteria" as in (1).

Barbara Walcott and Compton Jenkins volunteered to assist George Cronk in the preparation of the integrated document.

3. George Cronk distributed materials on the construction of course syllabi for future consideration by the Committee.
  
4. The meeting was adjourned at 3:35 p.m.

BERGEN COMMUNITY COLLEGE  
BCC COMMITTEE ON GENERAL EDUCATION

AGENDA

Meeting of Tuesday, February 4, 1997  
2:40-3:35 p.m., Room A-241

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1. Review of the minutes of the 12/3/96 meeting.
2. Miscellaneous announcements, handouts, questions, etc.
3. Discussion of "NJ County College Project on General Education and BCC Committee on General Education: General Education Goals, Objectives, and Assessment Criteria" (Integrated Document, January 1997).
4. Other matters.
5. Adjournment.

# BERGEN COMMUNITY COLLEGE

## Committee on General Education

### MINUTES

Meeting of Tuesday, February 4, 1997  
2:40-3:35 p.m., Room A-241

Members Present: George Cronk, Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Theo Solomon, Barbara Walcott, and Baila Zheutlin

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1. The minutes of the 12/3/96 meeting were reviewed and approved.
2. George Cronk presented an updated version of the Committee's general education goals and objectives statement entitled, "NJ County College Project on General Education and BCC Committee on General Education: General Education Goals, Objectives, and Assessment Criteria" (Integrated Document, January 1997) The Committee reviewed and discussed this document. It was decided that further work on the document would be divided among the membership as follows:
  - Goal 1: Communication: Ann Cunningham and Alan Kaufman
  - Goal 2: Critical Thinking, Problem Solving, and Information Processing: Barbara Walcott and Compton Jenkins
  - Goal 3: Ethics: George Cronk
  - Goal 4: Quantitative Skills: Neil Ender
  - Goal 5: Science and Technology: Joshua Isenberg and Louis Crescitelli
  - Goal 6: Society and Human Behavior: Lisa Pavlik and Theo Solomon
  - Goal 7: Aesthetic Perspective: Paul Mindell
  - Goal 8: Historical Perspective: George Skau
  - Goal 9: Diversity and Global Perspective: Alan Kaufman and Theo Solomon
  - Goal 10: Compton Jenkins
4. The meeting was adjourned at 3:35 p.m.

February 4, 1997  
Division of Arts & Humanities  
Department of Philosophy & Religion

Ms. Pat Biddar  
Assessment, Planning, and Research  
Union College  
Cranford, NJ 07016

Re: NJ General Education Assessment Project

Dear Ms. Biddar:

Per our December 1996 telephone conversation, I am enclosing a high density computer disk containing the following documents:

gls-obj.onl (Goals & Objectives Only, from Madan Capoor), composed in WORD

gl-ob-cr.fin (Goals, Objectives, & Criteria, with Assessment Items, from Madan Capoor),  
composed in WORD

nj-bcc.int (NJ Goals, Objectives, & Criteria integrated with Bergen Community  
College's Goals & Objectives [working draft]), composed in WordPerfect 5.1 (accessible  
through WORD 7.0)

I hope you find these materials useful.

Yours very truly,

George Cronk, J.D. Ph.D.  
Coordinator, Dept. of  
Philosophy & Religion  
Chair, BCC Committee on  
General Education

GC/pr  
Enc.

BERGEN COMMUNITY COLLEGE

BCC COMMITTEE ON GENERAL EDUCATION

DATE: February 19, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Phyllis Sohn, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 3/4/97

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The next meeting of the Committee will take place on Tuesday, March 4, 1997, from 2:40 to 3:35 p.m. in Room A-305.

At that meeting, we will continue to work on our goals, objectives, and assessment criteria document. Thus far, I have received proposed revisions and suggestions from Michael Orlando, but not from anyone else. Please send me your proposed revisions and suggestions as soon as possible.

Another matter we will discuss at the March 4 meeting is BCC's current policy on adding or subtracting courses to or from the college's list of general education courses. The four-year colleges and universities we have been consulting for that purpose are Fairleigh Dickinson University, Montclair State University, Ramapo College, Rutgers University, and the William Paterson College. However, there is evidence (supplied by Baila Zheutlin) that very few BCC students now transfer to FDU (whereas many did so in the 1980s when the aforesaid list was first developed). Many more BCC students now transfer to Jersey City State College and to NJIT than to FDU. It seems that JCSC and NJIT should be added to our list and that FDU should be removed, effective for the 1997-1998 academic year.

GC/pr  
(201)447-7167 (BCC)  
(201)238-1009 (law office)  
george9252@aol.com (I'm also on BCC's email system)

cc: President Winn  
Vice President Angiello

# **BERGEN COMMUNITY COLLEGE**

## **Committee on General Education**

### **MINUTES**

Meeting of Tuesday, March 4, 1997  
2:40-3:35 p.m., Room A-205

Members Present: George Cronk, Louis Crescitelli, Neil Ender, Compton Jenkins, Paul Mindell, Michael Orlando, George Skau, Barbara Walcott, and Baila Zheutlin

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1. George Cronk stated that the minutes of the 2/4/97 meeting would be presented at the next Committee meeting on 4/1/97.
2. There was some discussion of the Committee's progress on its goals and objectives statement.
3. George Cronk reported on the general education articulation efforts of the NJ Academic Officers Association and the NJ Council of County Colleges.
4. Based on information provided by Baila Zheutlin, the Committee passed a new policy on the revision of the BCC general education course list. The new policy is to be presented to the Faculty Senate at one of its forthcoming meetings. (The new policy is attached to the 4/1/97 Committee agenda for further discussion.)
5. The Committee adopted a recommendation to the college administration concerning the waiver of certain general education requirements for certain learning-disabled students (pursuant to the Americans with Disabilities Act.) (This recommendation is attached to the 4/1/97 Committee agenda.)
6. The meeting was adjourned at 3:35 p.m.

## BERGEN COMMUNITY COLLEGE

### Committee on General Education

Date: March 14, 1997

To: Vice President Roanne Angiello  
Lynn Crawford, BCC Compliance Officer

From: Dr. George Cronk, Chair, BCC Committee on General Education

Re: Waiver or Alteration of College General Education Requirements for Duly  
Certified Learning-Disabled Students Pursuant to the Americans with  
Disabilities Act

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Per your request with regard to the above-referenced matter, the BCC committee on general education met on Tuesday, March 4, 1997, and adopted the following recommendation to be forwarded to you as representatives of the college administration:

1. To be eligible to apply for a waiver or alteration of the BCC general education requirements in a particular academic discipline (e.g., mathematics, physical education, speech communication, etc.) on the basis of a learning disability in said discipline, a student must be duly certified by appropriate medical authorities to be, in fact, learning-disabled with respect to that discipline.
2. Such duly certified learning-disabled students seeking a waiver or alteration of the college's general education requirements shall file an application therefor in accordance and in strict compliance with the Section 504/ADA Grievance Procedure as described in the BCC Catalog (pp. 35-36 in the 1996-1997 Catalog). Any such application that is not in compliance with the terms of said Grievance Procedure shall be deemed invalid, and no action shall be taken thereon until such application is submitted in compliance with said Procedure.
3. Decisions on such applications for waiver or alteration of general education requirements shall be made by the deans of the college's academic divisions (arts and humanities; business, mathematics, and social sciences; and science and health), acting either jointly or severally as the case may be, depending on the disciplines and/or programs affected by said applications. Such decisions by the divisional deans shall be made under the general supervision of the vice president for academic affairs and in consultation with the chairperson of the BCC committee on general education. All such decisions shall be made with due regard (1) for the needs and interests of the student applicant(s) and (2) for the academic integrity of the college's general education program.

GC/pr

**BERGEN COMMUNITY COLLEGE**

**Committee on General Education**

DATE: March 17, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Theo Solomon, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 4/1/97

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The next meeting of the Committee will take place on Tuesday, April 1, 1997, from 2:40 to 3:35 p.m. in Room A-241.

At our last meeting (3/4/97), the Committee approved a new policy for revising the BCC general education course list, and I had planned to present the new policy in the form of a resolution at the March 18, 1997 meeting of the Faculty Senate. However, when I began to set the resolution down on paper, I realized that the Committee had not discussed several aspects of the overall revision policy that need our attention. Accordingly, I have decided not to present the resolution to the Senate on March 18, but rather on April 15, so that the Committee can discuss the overall resolution at its next meeting on April 1. I am attaching for your consideration the revised policy as I think it should be worded.

As I understand it, March 18 is the deadline for anything going into the BCC Catalog for 1997-1998, but this general education policy is not a Catalog item; so this postponement of mine should not cause and deadline problems.

With regard to our work on our general education goals, objectives, and assessment criteria document, I am requesting once again that you send me your proposed revisions and suggestions as soon as possible. I have received a few reports from those who agreed to work on this, but several reports have not yet reached me.

GC/pr  
Att.

**BERGEN COMMUNITY COLLEGE**

**Committee on General Education**

**AGENDA**

Meeting of Tuesday, April 1, 1997  
2:40-3:35 p.m., Room A-241

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1. Review of minutes of the 2/4/97 and 3/4/97 meetings.
2. Waiver or Alteration of College General Education Requirements for Duly Certified Learning-Disabled Students Pursuant to the Americans with Disabilities Act (attached).
3. Faculty Senate resolution on the revision of the BCC general education course list (attached).
4. Goals, Objectives, & Assessment Criteria document: Where are we?
5. Statewide activities (AOA, Council of County Colleges).
6. Other matters?
7. Adjournment.

**BERGEN COMMUNITY COLLEGE**

**Committee on General Education**

DATE: April 17, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Kevin Sullivan, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, 5/6/97

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The next meeting of the Committee will take place on Tuesday, May 6, 1997, from 2:40 to 3:35 p.m. in Room A-241.

Our main agenda item will be our work on our general education goals, objectives, and assessment criteria ("competencies") document. I would like to present a more-or-less final draft of same to the Faculty Senate on May 27. Therefore, I am requesting once again that you send me your proposed revisions and suggestions as soon as possible. I have received several reports from those who agreed to work on this, but several reports have not yet reached me.

GC/pr  
Att.

cc: Dean Michael Redmond

**BERGEN COMMUNITY COLLEGE**

**Committee on General Education**

DATE: April 30, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Kevin Sullivan, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting of 5/6/97 Postponed to 5/13/97

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Since there will be a meeting of the BCC Faculty Association on Tuesday, May 6, 1997, at 2:40 p.m., our Committee meeting will be postponed to Tuesday, May 13, 1997, from 2:40 to 3:35 p.m. in Room A-241.

GC/pr  
Att.

cc: Dean Michael Redmond

**BERGEN COMMUNITY COLLEGE**

**Committee on General Education**

DATE: May 5, 1997

TO: Louis Crescitelli, Ann Cunningham, Neil Ender, Joshua Isenberg, Compton Jenkins, Alan Kaufman, Paul Mindell, Michael Orlando, Lisa Pavlik, Steven Ryan, George Skau, Kevin Sullivan, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting of 5/13/97 Canceled – to be Rescheduled

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On second (or third) thought, the meeting of the General Education Committee scheduled for May 13, 1997, is hereby canceled. Many members of the Committee will not be able to make that date because it is the last day of the spring semester with all that that entails (final grading, etc.).

I will be in touch with you in an effort to reschedule our meeting either later in May or some time in June.

If you still have proposed revisions to our "Goals, Objectives, and Assessment Criteria" document, please send them to me now. I am in the process of finalizing the document on the basis of the work we have done thus far.

GC/pr  
Att.

cc: Dean Michael Redmond