

# BERGEN COMMUNITY COLLEGE

## Committee on General Education

DATE: September 8, 2000

TO: Gayne Bablanian, Bruce Boller, Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Neil Ender, Compton Jenkins, Alan Kaufman, Paul Mindell, Rubil Morales-Vazquez, Laura Ochoa, Michael Orlando, Robert Saldarini, Kevin Sullivan, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting Schedule for 2000-2001

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During the 2000-2001 academic year, the BCC Committee on General Education will meet on the following Tuesdays from 2:40-3:35 PM:

9/19/00  
10/24/00  
11/21/00  
2/6/01  
3/6/01  
4/3/01

The fall 2000 meetings will take place in Room C-311. I will let you know the location(s) of the spring 2001 meetings once the college's spring schedule is in place.

Dr. George Cronk  
Committee Chair  
(973)238-1009 (law office) [best phone number]  
(201)447-7167 (BCC office)  
george9252@email.msn.com [preferred address]  
gcronk@bergen.cc.nj.us  
BCC Office: Room A-335A

GC/pr

cc: VP David Levinson  
N.J. Wolfe (Technological Literacy Sub-Committee)

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**MINUTES**

Meeting of Tuesday, May 9, 2000  
2:40-3:35 p.m., Room C-311

Members Present: Gayne Bablanian, Bruce Boller, Amparo Coddling, Louis Crescitelli, George Cronk, Mark Kassop, Paul Mindell, Laura Ochoa, Steven Ryan, Robert Saldarini, and Baila Zheutlin

Guests: Prof. Fred Golub, Prof. Jean Goldstein

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1. Minutes of meeting of March 28, 2000, reviewed and approved without objection
2. George Cronk reported that the Faculty Senate has approved the “Diversity Course Recommendation” for AAS programs that was passed by the Committee at its March 28 meeting.
1. Chair’s report on statewide and local GE assessment projects:
  - a. The statewide assessment project – status and recent developments
  - b. The local (BCC) project: Current status of the Committee’s work on linking Gen Ed course syllabi to the Goals & Objectives of the Gen Ed Program:
    - Reports in: WRT101 & WRT201 (Orlando); SPE111 (Cunningham); WEX courses (Jenkins); BIO courses (Bablanian & Crescitelli); CHM, ESC, & PHY courses (Boller); MUS courses (Marcel); PHR courses (Cronk).
    - Reports not in: COM101; MAT courses; ANT, ECO, GEO, POL, PSY, & SOC courses; ART courses; THR courses; LAN courses; HIS courses; LIT courses.
    - Overall report in process, but the missing course reports are needed before the final report can be completed.
4. George Cronk presented for the Committee’s present and future consideration a proposal to strengthen the AA Degree / Liberal Arts Options. He announced that a formal proposal would be forthcoming in the fall 2000 semester.
5. The Committee and guests discussed the possible elimination of the AS Degree General Curriculum in Professional Studies. The consensus was that the curriculum should be retained, not eliminated.
6. George Cronk announced that a proposal to add one or two American Sign Language courses to the BCC list of courses approved for the purposes of general education (in the World Languages and Cultures category) would be presented formally to the Committee in the fall 2000 semester.
7. Adjournment: 3:35 PM

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**AGENDA**

Meeting of Tuesday, September 19, 2000  
2:40-3:35 p.m., Room C-311

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1. Review minutes of meeting of May 9, 2000 (attached – see preceding page)
  
2. Committee membership changes:
  - a. Departures: Ann Cunningham (Communications), Steve Ryan (English), George Skau (History)
  
  - b. New members: Ken Bonnaffons (Communications), Amparo Coddling (World Languages & Cultures, as of last spring), Judi Davis (English), Peter Dlugos (Philosophy & Religion), Rubil Morales-Vazquez (History), N.J. Wolfe (Sub-Committee on Technological Literacy)
  
3. Sub-Committee on Technological Literacy (Cronk, Orlando, Saldarini, Wolfe) – the NJ General Education Foundation technological literacy requirement
  
4. Report on statewide and local GE assessment projects:
  - a. The statewide general education assessment project – volunteers still needed for state task forces
  
  - b. The local (BCC) project: Current status of the Committee’s work on linking Gen Ed course syllabi to the Goals & Objectives of the Gen Ed Program:
    - Reports in: WRT101 & WRT201 (Orlando); SPE111 (Cunningham); WEX courses (Jenkins); BIO courses (Bablanian & Crescitelli); CHM, ESC, & PHY courses (Boller); MUS courses (Marcel); PHR courses (Cronk).
  
    - Reports not in: COM101; MAT courses; ANT, ECO, GEO, POL, PSY, & SOC courses; ART courses; THR courses; LAN courses; HIS courses; LIT courses.
  
    - Overall report in process, but I need the missing course reports.
  
  - a. A proposal to strengthen the AA Degree / Liberal Arts Options (see handout)
  
  - b. Other matters? American Sign Language proposal; the new Montclair State University 10-credit core (a 1-credit New Student Seminar and three 3-credit interdisciplinary “Contemporary Issues” courses (in the sciences, the humanities and social sciences, and the world outside of the USA).
  
  - c. Adjournment

# BERGEN COMMUNITY COLLEGE

## Committee on General Education

DATE: October 18, 2000

TO: Gayne Bablanian, Bruce Boller, Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Neil Ender, Compton Jenkins, Alan Kaufman, Paul Mindell, Rubil Morales-Vazquez, Laura Ochoa, Michael Orlando, Robert Saldarini, Kevin Sullivan, Barbara Walcott, and Baila Zheutlin

FROM: George Cronk, Chair

RE: Committee Meeting, October 24, 2000

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The next meeting of the BCC Committee on General Education will take place on Tuesday, October 24, 2000, from 2:40 to 3:35 to PM, in Room C-311.

During the 2000-2001 academic year, the BCC Committee on General Education will meet on the following Tuesdays from 2:40-3:35 PM:

9/19/00  
10/24/00  
11/21/00  
2/6/01  
3/6/01  
4/3/01

The fall 2000 meetings will take place in Room C-311. I will let you know the location(s) of the spring 2001 meetings once the college's spring schedule is in place.

Dr. George Cronk  
Committee Chair  
(973)238-1009 (law office) [best phone number]  
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george9252@email.msn.com [preferred address]  
gcronk@bergen.cc.nj.us  
BCC Office: Room A-335A

GC/pr

cc: VP David Levinson  
N.J. Wolfe (Technological Literacy Sub-Committee)

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**MINUTES**

Meeting of Tuesday, September 19, 2000  
2:40-3:35 p.m., Room C-311

Members Present: Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Alan Kaufman, Rubil Morales-Vazquez, Michael Orlando, Kevin Sullivan, and Barbara Walcott

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1. Minutes of meeting of May 9, 2000 reviewed and approved without objection.
2. George Cronk announced the following Committee membership changes:
  - c. Departures: Ann Cunningham (Communications), Steve Ryan (English), George Skau (History)
  - d. New members: Ken Bonnaffons (Communications), Amparo Coddling (World Languages & Cultures, as of last spring), Judi Davis (English), Peter Dlugos (Philosophy & Religion), Rubil Morales-Vazquez (History), N.J. Wolfe (Sub-Committee on Technological Literacy)
3. George Cronk reported that the Sub-Committee on Technological Literacy (Cronk, Orlando, Saldarini, Wolfe) will be working during the 2000-2001 academic year on the NJ General Education Foundation technological literacy requirement.
4. George Cronk reported on the statewide and local GE assessment projects:
  - a. The statewide general education assessment project – volunteers still needed for state task forces.
  - b. The local (BCC) project: Current status of the Committee’s work on linking Gen Ed course syllabi to the Goals & Objectives of the Gen Ed Program:
    - Reports in: COM101 (Katzman); WRT101 & WRT201 (Orlando); SPE111 (Cunningham); WEX courses (Jenkins); BIO courses (Bablanian & Crescitelli); CHM, ESC, & PHY courses (Boller); MUS courses (Marcel); THR courses (Saltzman); LAN courses (Coddling); PHR courses (Cronk).
    - Reports not in: MAT courses; ANT, ECO, GEO, POL, PSY, & SOC courses; ART courses; HIS courses; LIT courses.
    - Overall report in process, but the missing course reports are needed.
5. The Committee’s proposal to strengthen the AA Degree / Liberal Arts Options by presenting them more clearly and fully in the College Catalog was discussed. Following discussion, the proposal was approved, 10-0-0.
6. Other matters that were discussed: American Sign Language proposal; the new Montclair State University 10-credit core (a 1-credit New Student Seminar and three 3-credit interdisciplinary “Contemporary Issues” courses (in the sciences, the humanities and social sciences, and the world outside of the USA).
7. Adjournment: 3:35 PM.

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**AGENDA**

Meeting of Tuesday, October 24, 2000  
2:40-3:35 p.m., Room C-311

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1. Review minutes of meeting of September 19, 2000 (attached – see preceding page).
2. Committee membership changes:
  - a. Departures: Bruce Boller (Physical Sciences).
  - b. New members: Josh Guttman (Physical Sciences).
3. Update on the Committee's proposal to strengthen the AA Degree / Liberal Arts Options (see handout).
4. Other matters?
  - a. American Sign Language proposal.
  - b. The new Montclair State University 10-credit core (a 1-credit New Student Seminar and three 3-credit interdisciplinary "Contemporary Issues" courses (in the sciences, the humanities and social sciences, and the world outside of the USA).
5. Adjournment.

# BERGEN COMMUNITY COLLEGE

## Committee on General Education

DATE: January 26, 2001

TO: Gayne Bablanian, Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Jean Goldstein, Joshua Guttman, Compton Jenkins, Corinne Kallman, Alan Kaufman, Paul Mindell, Rubil Morales-Vazquez, Michael Orlando, Lisa Pavlik, Robert Saldarini, Kevin Sullivan, and Barbara Walcott

FROM: George Cronk, Chair

RE: Committee Meeting, February 6, 2001

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The next meeting of the BCC Committee on General Education will take place on Tuesday, February 6, 2001, from 2:40 to 3:35 to PM, in Room C-311.

Our agenda for that meeting will include (1) course proposals from World Languages and Cultures and (2) a progress report from the Sub-Committee on Technological Literacy. Do you wish to include other items on the agenda? RSVP ASAP.

During the spring 2001 semester, the BCC Committee on General Education will meet on the following Tuesdays from 2:40-3:35 PM in Room C-311:

2/6/01  
3/6/01  
4/3/01  
5/8/01 (possibly)

Dr. George Cronk  
Committee Chair  
(973)238-1009 (law office) [best phone number]  
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george9252@email.msn.com [preferred address]  
gcronk@bergen.cc.nj.us  
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GC/pr

cc: VP David Levinson  
N.J. Wolfe (Technological Literacy Sub-Committee)

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**MINUTES**

Meeting of Tuesday, October 24, 2000  
2:40-3:35 p.m., Room C-311

Members Present: Gayne Bablanian, Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Josh Guttman, Alan Kaufman, Rubil Morales-Vazquez, Laura Ochoa, Michael Orlando, and Robert Saldarini

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1. Minutes of meeting of September 19, 2000 reviewed and approved without objection.
2. George Cronk announced that Josh Guttman will replace Bruce Boller, who is retiring, as the Physical Sciences representative on the Committee.
3. George Cronk gave an update report on the Committee's proposal to strengthen the AA Degree / Liberal Arts Options – discussion followed.
4. Other matters discussed:
  - a. American Sign Language proposal.
  - b. The new Montclair State University 10-credit core (a 1-credit New Student Seminar and three 3-credit interdisciplinary "Contemporary Issues" courses (in the sciences, the humanities and social sciences, and the world outside of the USA).
5. Adjournment: 3:35 PM.

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**AGENDA**

Meeting of Tuesday, February 6, 2001  
2:40-3:35 p.m., Room C-311

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1. Review minutes of meeting of October 24, 2000 (attached – see preceding page).
2. Committee membership change: Dr. Corinne Kallman will replace Professor Neil Ender, who has retired, as the Mathematics/Computer Science representative on the Committee.
3. Update on the Committee's proposal to strengthen the AA Degree / Liberal Arts Options: The proposal was approved by the Curriculum Committee on November 21, 2000, and by the Faculty Senate on December 12, 2000.
4. World Languages and Cultures proposal to add courses to the BCC list of general education courses: LAN203 French Conversation; LAN213 German Conversation; LAN224 Italian Conversation; and LAN233 Spanish Conversation (Amparo Coddling).
5. Report from the Sub-Committee on Technological Literacy (G. Cronk, M. Orlando, R. Saldarini, and N.J. Wolfe) (draft syllabus for new computer/technological literacy course distributed to Committee via email on 1/31/01) – discussion of the implementation of the tech lit requirement. (Tech Lit Sub-Committee met on 11/21/01.)
6. Other matters?
7. Adjournment.

# **BERGEN COMMUNITY COLLEGE**

## **Committee on General Education**

DATE: March 1, 2001

TO: Gayne Bablanian, Ken Bonnaffons, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Gene Garone, Jean Goldstein, Joshua Guttman, Compton Jenkins, Corinne Kallman, Alan Kaufman, Ron Mazurek, Rubil Morales-Vazquez, Michael Orlando, Lisa Pavlik, Robert Saldarini, Kevin Sullivan, Barbara Walcott, and Jean-Pierre Watson

FROM: George Cronk, Chair

RE: No Plenary Committee Meeting, March 6, 2001

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There will be NO plenary meeting of the Committee on General Education next week, March 6.

The subcommittee on Technological Literacy (Cronk, Orlando, Saldarini, Wolfe) will meet during the regularly-scheduled meeting time: 2:40-3:35 PM in Room C-311.

The next regular meeting of the entire Gen Ed Committee will take place on Tuesday, April 3, 2001, 2:40-3:35 PM, Room C-311.

George Cronk  
973-238-1009

cc: VP David Levinson  
N.J. Wolfe (Technological Literacy Sub-Committee)

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**MINUTES**

Meeting of Tuesday, February 6, 2001  
2:40-3:35 p.m., Room C-311

Members Present: Gayne Bablanian, Amparo Coddling, Louis Crescitelli, Judi Davis, Peter Dlugos, Joshua Guttman, Corinne Kallman, Rubil Morales-Vazquez, Michael Orlando, Lisa Pavlik, Kevin Sullivan, Barbara Alper (for Barbara Walcott), N.J. Wolfe

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1. Minutes of meeting of October 24, 2000 reviewed and approved without objection.
2. Announcement of Committee membership change: Dr. Corinne Kallman will replace Professor Neil Ender, who has retired, as the Mathematics/Computer Science representative on the Committee; and Professor Jean Goldstein is returning to the Committee as representative from Student Services (replacing Baila Zheutlin).
3. Update on the Committee's proposal to strengthen the AA Degree / Liberal Arts Options: The proposal was approved by the Curriculum Committee on November 21, 2000, and by the Faculty Senate on December 12, 2000.
4. World Languages and Cultures proposal to add courses to the BCC list of general education courses: LAN203 French Conversation; LAN213 German Conversation; LAN224 Italian Conversation; and LAN233 Spanish Conversation (Amparo Coddling).  
  
Approved: 12-0-2
5. Report from the Sub-Committee on Technological Literacy (G. Cronk, M. Orlando, R. Saldarini, and N.J. Wolfe): Discussion of the formulation and implementation of the tech lit requirement.
6. Adjournment: 3:35 PM.

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**AGENDA**

Meeting of Tuesday, April 3, 2001  
2:40-3:35 p.m., Room C-311

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1. Review minutes of meeting of February 6, 2001 (attached – see preceding page).
2. Committee membership changes: Professor Gene Garone will replace Professor Paul Mindell as the Art representative on the Committee; Professor Ron Mazurek is joining the Committee as representative of the Music program; and Jean-Pierre Watson is joining the Committee as student representative.
3. March 6 meeting of Subcommittee on Technological Literacy snowed out.
4. Update on the Technological and Information Literacy requirement.
5. Other matters?
6. Adjournment.

**BERGEN COMMUNITY COLLEGE**  
**Committee on General Education**

**MINUTES**

Meeting of Tuesday, May 9, 2000  
2:40-3:35 p.m., Room C-311

Members Present: Gayne Bablanian, Bruce Boller, Amparo Coddling, Louis Crescitelli, George Cronk, Mark Kassop, Paul Mindell, Laura Ochoa, Steven Ryan, Robert Saldarini, and Baila Zheutlin

Guests: Prof. Fred Golub, Prof. Jean Goldstein

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3. Minutes of meeting of March 28, 2000, reviewed and approved without objection
4. George Cronk reported that the Faculty Senate has approved the "Diversity Course Recommendation" for AAS programs that was passed by the Committee at its March 28 meeting.
3. Chair's report on statewide and local GE assessment projects:
  - a. The statewide assessment project – status and recent developments
  - b. The local (BCC) project: Current status of the Committee's work on linking Gen Ed course syllabi to the Goals & Objectives of the Gen Ed Program:
    - Reports in: WRT101 & WRT201 (Orlando); SPE111 (Cunningham); WEX courses (Jenkins); BIO courses (Bablanian & Crescitelli); CHM, ESC, & PHY courses (Boller); MUS courses (Marcel); PHR courses (Cronk).
    - Reports not in: COM101; MAT courses; ANT, ECO, GEO, POL, PSY, & SOC courses; ART courses; THR courses; LAN courses; HIS courses; LIT courses.
    - Overall report in process, but the missing course reports are needed before the final report can be completed.
8. George Cronk presented for the Committee's present and future consideration a proposal to strengthen the AA Degree / Liberal Arts Options. He announced that a formal proposal would be forthcoming in the fall 2000 semester.
9. The Committee and guests discussed the possible elimination of the AS Degree General Curriculum in Professional Studies. The consensus was that the curriculum should be retained, not eliminated.
10. George Cronk announced that a proposal to add one or two American Sign Language courses to the BCC list of courses approved for the purposes of general education (in the World Languages and Cultures category) would be presented formally to the Committee in the fall 2000 semester.
11. Adjournment: 3:35 PM