Bergen COMMUNITY COLLEGE

APPLICATION FOR DEGREE
Office of Registration & Student Information Services

In order to be eligible for graduation, a student ***must*** be currently matriculated in a degree or certificate program at the College. Please see the section in the College Catalog explaining this information.

Please consult the College Academic Calendar for the graduation cutoff dates for applications.

Please complete Numbers 1-10.

PLEASE PRINT OR TYPE ALL INFORMATION.

1. DATE OF APPLICATION _____

2. NAME_____
(Last) (First) (M.I.)

3. STUDENT ID. NUMBER_____

4. ADDRESS _____
(Street No.)

_____
(Town) (State) (Zip)

5. PHONE NO. (Home) _____

(Business/cell) _____

6. CURRICULUM _____
(Name)

7. Please indicate how you want your name to appear on your diploma.

(First)	(Middle)	(Last)

8. I WILL COMPLETE THE COURSE REQUIREMENTS FOR THE FOLLOWING:

☐ A.A. ☐ A.S. ☐ A.A.S. ☐ CERTIFICATE

9. I EXPECT TO GRADUATE IN ☐ December; ☐ May; ☐ August Year _____

10. I certify that all information supplied by me in this application is accurate and complete.

_____ _____
(Student's Signature) (Date)

I will report any course drops/withdrawals or other alterations to my schedule to the Graduation Evaluator, Office of Registration and Records A-129.

SPECIAL NOTES:

Please retain the yellow copy of this form for your records. Your diploma will be mailed to you at the address provided above after your degree requirements have been met. If we discover any problem that could prevent your graduation, we will notify you in writing.

Students completing requirements during either Summer Session will receive their degrees in August.

If, after filing the application, a candidate finds he/she is unable to complete the degree requirements by the end of the term specified, he/she should reapply for the semester of completion.

Diplomas will be withheld from all students who have outstanding College obligations.

ALL INCOMPLETE GRADES MUST BE RESOLVED BEFORE A CANDIDATE CAN GRADUATE.