

Bergen Community College

E. Indirect Cost Allocations

Indirect costs that may be provided by a funding agency (e.g., National Science Foundation, U.S. Department of Education) are meant to cover administrative and facilities costs that are not paid for by the grant, but that are necessary for carrying it out. Some of these indirect costs may include:

- executive administration (President & Vice Presidents) oversight;
- general administration (controller, accounting, purchasing, payroll, personnel, fiscal management/reporting);
- a portion of salaries for division dean, program coordinator or department head, and secretary or clerical staff who will necessarily devote time to support project implementation;
- general operations and maintenance (HVAC, lighting, services for facilities, grounds, and security) of buildings and equipment used by or associated with the grant funded program;
- program promotion, recruitment, dissemination (unless covered as direct costs);
- technology (computer lab upgrades, telephone & internet connections);
- library/learning resources (books, journals, electronic resources in support of faculty, staff, and students associated with the sponsored program);
- student performance tracking, grants management, and reporting;
- support and facilitation of implementation, quality control, and evaluation.