

# EMPLOYER EVALUATION OF COOPERATIVE EDUCATION STUDENT

Student's Name \_\_\_\_\_ Major \_\_\_\_\_

Employer \_\_\_\_\_ Department \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Gross Pay (per hr.) \_\_\_\_\_ (per wk.) \_\_\_\_\_

Job Title \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

**In each of the following categories,  
Please check the one description you feel best represents the student:**

**Interest in Work:** (Level of interest and enthusiasm for the job)

- High                       More than average                       Satisfactory                       Sporadic                       Very Little

**Quality of Work:** (Level of thoroughness/errors)

- Very thorough  
few errors                       Good work  
few errors                       Work passes review;  
normal amount of  
errors                       More than  
average errors                       Careless  
manner

**Quantity of Work:** (Level of productivity)

- Very High                       More than expected                       Expected amount                       Less than expected                       Very Low

**Ability to Learn on the Job:** (A measurement of the length of time it takes to learn tasks)

- Exceptionally quick                       Quick                       Average                       Slow                       Extremely slow

**Initiative:**

- Self-starter                       Acts voluntarily in  
most matters                       Acts voluntarily in  
routine matters                       Relies on others                       Waits to be told  
what to do

**Judgment:**

- Exceptionally good                       Usually makes  
good decisions                       Usually good in  
routine matters                       Often  
undependable                       Poor

**Preparation:** (Has adequately prepared for this job in terms of previous college courses)

- Excellent academic  
preparation                       Well prepared                       Adequately prepared                       Needs better  
preparation                       Not at all  
prepared

**Relations With Others:**

- Always works in  
harmony with others                       Congenial and helpful                       Harmonious under  
normal circumstances                       Difficult sometimes  
antagonistic                       Frequent  
quarrels &  
friction

**Attendance**

- Regular  
 Irregular

**Punctuality**

- Regular  
 Irregular

**Attire & Grooming**

- Appropriate  
 Inappropriate

**Dependability:**

- Can always be  
depended upon in  
any situation                       Can usually be  
depended upon in  
most situations                       Can be depended  
upon in routine  
situations                       Somewhat unreliable.  
Needs above average  
checking                       Unreliable

