


Deny or Grant individual Student Access to a WebCT course

To prevent students from getting into the WebCT course instructors may deny access to a student. To grant students work on “incompletes” to a course instructor will need to give access to students.

Deny Student Access


1. Login to WebCT Course.
2. Click on the **Teach** tab.
3. Click **Grade Book** from the Instructor tools.
4. Click the check box for *the student*.
5. Click **Deny Access**. *The selected student will have access denied icon* .

Click check box →


<input type="checkbox"/>	Last Name Alphanumeric ↑	First Name Alphanumeric	User ID Alphanumeric	Role Alphanumeric	Midterm Calculated	Final Calculated
<input type="checkbox"/>	Kaur	Amarjit	citkaur	Section Designer		
<input type="checkbox"/>	Student	Demo	webct_demo_32	Student	--	
<input checked="" type="checkbox"/>	student2	student2	student2	Student	--	
<input type="checkbox"/>	student3	student3	student3	Student	--	
<input type="checkbox"/>	student4	student4	student4	Student	--	
<input type="checkbox"/>	student5	student5	student5	Student	--	
<input type="checkbox"/>	student6	student6	student6	Student	--	

Send Mail Export to Spreadsheet Grant Access **Deny Access** Unenroll

Grant Student Access

1. Login to WebCT Course.
2. Click on the **Teach** tab.
3. Click **Grade Book** from the Instructor tools.
4. Click the check box for *the student*.
6. Click **Grant Access**. *This will restore access for the student and remove access denied icon* .

Click check box →

<input type="checkbox"/>	Last Name Alphanumeric ↑	First Name Alphanumeric	User ID Alphanumeric	Role Alphanumeric	Midterm Calculated	Final Calculated
<input type="checkbox"/>	Kaur	Amarjit	citkaur	Section Designer		
<input type="checkbox"/>	Student	Demo	webct_demo_32	Student	--	
<input checked="" type="checkbox"/>	 student2	student2	student2	Student	--	
<input type="checkbox"/>	student3	student3	student3	Student	--	
<input type="checkbox"/>	student4	student4	student4	Student	--	
<input type="checkbox"/>	student5	student5	student5	Student	--	
<input type="checkbox"/>	student6	student6	student6	Student	--	

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