


Deny or Grant all Students Access to a WebCT course

To prevent students from getting into the WebCT course instructors may deny access to students. To allow students work on “incompletes” to a course instructor will need to give access to a student.

Deny All Students Access


1. Login to WebCT Course.
2. Click on the **Teach** tab.
3. Click **Grade Book** from the Instructor tools.
4. Click the check box in the heading row. *This will select all the students.*
5. Uncheck Demo student and section designer/instructor.
6. Click **Deny Access**. All students will have access denied icon :

Heading Row →






<input type="checkbox"/>	Last Name Alphanumeric ↑	First Name Alphanumeric	User ID Alphanumeric	Role Alphanumeric	Midterm Calculated	Final Calculated
<input type="checkbox"/>	Kaur	Amarjit	citkaur	Section Designer		
<input type="checkbox"/>	Student	Demo	webct_demo_32	Student	--	
<input checked="" type="checkbox"/>	student2	student2	student2	Student	--	
<input checked="" type="checkbox"/>	student3	student3	student3	Student	--	
<input checked="" type="checkbox"/>	student4	student4	student4	Student	--	
<input checked="" type="checkbox"/>	student5	student5	student5	Student	--	
<input checked="" type="checkbox"/>	student6	student6	student6	Student	--	

Send Mail
 Export to Spreadsheet
 Grant Access
 Deny Access
 Unenroll

Grant All Students Access

1. Login to WebCT Course.
2. Click on the **Teach** tab.
3. Click **Grade Book** from the Instructor tools.
4. Click the check box in the heading row. *This will select all the students.*
5. Uncheck Demo student and section designer/instructor.
6. Click **Grant Access**. *This will restore access for all students and remove access denied icon .*

Heading Row →

<input type="checkbox"/>	Last Name Alphanumeric ↑	First Name Alphanumeric	User ID Alphanumeric	Role Alphanumeric	Midterm Calculated	Final Calculated
<input type="checkbox"/>	Kaur	Amarjit	citkaur	Section Designer		
<input type="checkbox"/>	Student	Demo	webct_demo_32	Student	--	
<input checked="" type="checkbox"/>	 student2	student2	student2	Student	--	
<input checked="" type="checkbox"/>	 student3	student3	student3	Student	--	
<input checked="" type="checkbox"/>	 student4	student4	student4	Student	--	
<input checked="" type="checkbox"/>	 student5	student5	student5	Student	--	
<input checked="" type="checkbox"/>	 student6	student6	student6	Student	--	

Send Mail
 Export to Spreadsheet
 Grant Access
 Deny Access
 Unenroll