



**Thank you for your interest in attending Bergen Community College.**

Please submit the following documents to the International Student Center and allow up to 3 weeks for processing. More information is available at [www.bergen.edu/isc](http://www.bergen.edu/isc)

If you need assistance, please email us at [intadmissions@bergen.edu](mailto:intadmissions@bergen.edu)

or call us at +001 201 689-7601 or fax us at +001 201 251-0353

**The following information is for APPLICANTS WHO WILL APPLY FOR THE F-1 VISA FROM ABROAD.** *(Applicants who are currently living outside of the U.S. may apply for an F-1 student visa from their home country.)*

**Check List for applicants applying from abroad:**

- Bergen Community College application for admissions, available at: [www.bergen.edu](http://www.bergen.edu)  
Click 'apply online.' F-1 students MUST apply for a degree program.
- Proof of graduation from high school or college (translated into English, if necessary).
- Photocopy of passport identification pages.
- Bergen Community College Financial Agreement of Support.
- Bank statement or letter showing at least \$18,000 USD.
- SEVIS Information Form.

Please return completed paperwork to the International Student Center (Room A-126 in the Pitkin Education Center). Or mail your paperwork to:

**The International Student Center, Room A126, Pitkin Education Center  
Bergen Community College  
400 Paramus Road, Paramus, New Jersey 07652 USA**

## Things to remember:

- Applicants may not apply to the allied health programs directly. International applicants must first apply to a general program, for example, the Associate of Science, Natural Sciences or Math, General (AS. NSM. GEN) and then apply for a change of major after one semester of study or after fulfilling all prerequisites.
- Standardized tests (the SAT or TOEFL) are not required for admission. However, if students have taken the SAT and scored 540 or above on the Critical Reading section of the test, or scored an 80 or above on the Internet Based TOEFL, they may be exempt from language based placement testing. Test scores must be submitted to the Office of Testing Services upon arrival in the US. For information on testing, please visit [www.bergen.edu/testing](http://www.bergen.edu/testing).
- If a student is not exempt from the language based placement test, he or she will take the Level of English Proficiency (LOEP) test at Bergen Community College. **This is not an entrance examination; it is used for placement only.** If it is necessary for a student to take English as a Second Language courses through the American Language Program, the test score will determine the appropriate ALP course level. Each level is one semester long.
- International students at Bergen Community College are required to show sponsorship of at least \$18,000 at the time of application. The \$18,000 figure reflects tuition and fees for one year of study and estimated living costs. Tuition and fees for an international student are estimated at \$8000 USD per year, or approximately \$4000 USD per semester.
- If an applicant wishes to bring a spouse to the US (on an F-2 visa), an additional \$8,000 must be reflected in the financial statements. If the applicant wishes to bring a dependent child, an additional \$4000 must be reflected on the affidavit and bank statements.
- Remember, Bergen Community College does not provide housing and therefore students must obtain housing on their own.
- International students are not eligible for the in - county tuition rate, and are therefore charged visa tuition rates. Financial aid is not available to international students.
- Upon being admitted, students will receive a medical history form, which will require a physical examination by a doctor and proof of immunization records in English. This examination can be performed either in the student's home country or in the US upon arrival. Students will have to show proof of immunization against Measles, Mumps and Rubella in English. It is extremely important that students submit necessary health records. The form can be found at: <http://www.bergen.edu/pages/5377.asp>



**SEVIS INFORMATION FORM**

**THIS FORM WILL BE USED TO CREATE YOUR FORM I-20. PLEASE COMPLETE IT CLEARLY AND COMPLETELY.**

Please process my I-20 as an **INITIAL I-20** or a **TRANSFER I-20** (you must circle one)

**Initial** (*Applicant residing outside of the U.S. who will apply for an F-1 student visa in their home country*).

**Transfer Student** (*Applicant already in F-1 status transferring from one U.S. institution to BCC*)

**NAME:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_  
(surname/family) (first) (middle) (month / day / year)

**SEX:** MALE or FEMALE **E-MAIL ADDRESS:** \_\_\_\_\_ **PHONE#:** \_\_\_\_\_

**COUNTRY OF BIRTH:** \_\_\_\_\_ **COUNTRY OF CITIZENSHIP:** \_\_\_\_\_

**YOUR PERMANENT ADDRESS IN YOUR HOME COUNTRY:** This **cannot** be a Post Office Box.

**EMERGENCY CONTACT NAME AND PHONE NUMBER (Can be in the USA or in your home country):**

Please send all mail to: (Please write the FULL mailing address clearly- this is where the International Student Center will mail your SEVIS I-20, acceptance letter and all other documents):

Only complete the following information if you require an I-20 for your spouse or child. If you do not wish to bring a dependent with you to the USA, you should leave this section blank.

**NAME AND RELATIONSHIP OF DEPENDENTS WHO WILL NEED I-20 FORMS.**

**Name:** \_\_\_\_\_ **Relationship:** (circle one) Spouse / Child

**Date of Birth:** \_\_\_\_\_ **Country of Birth:** \_\_\_\_\_

**Country of Citizenship:** \_\_\_\_\_ **\*A copy of the marriage or birth certificate is required.**



## Agreement of Support

International applicants must show financial sponsorship of at least **\$18,000 USD\***. This form may be duplicated for multiple sponsors. Students who wish to show personal funds to satisfy the \$18,000 requirement do not need to complete the Agreement of Support, but must show a bank statement in their own name for the entire amount.

Name of Sponsor: \_\_\_\_\_ Sponsor's relationship to student: \_\_\_\_\_

Complete Address of Sponsor: \_\_\_\_\_

\_\_\_\_\_

I hereby certify that I promise to provide \_\_\_\_\_  
(Name of Student)

funds in the amount of US \$ \_\_\_\_\_ for each year of study at Bergen Community College.

**I hereby affirm that the contents of the statements on this form are true and correct.**

\_\_\_\_\_  
(Sponsor's Name, Printed )

\_\_\_\_\_  
(Sponsor's Signature)

If the international student is bringing dependents with him/her to the USA and those dependents will be supported by the sponsor indicated on this form, an additional \$8,000 for a spouse and an additional \$4,000 per child must be evident.

\*Sponsor **MUST** attach a bank statement or bank letter showing the amount indicated above. The \$18,000 is an estimate for tuition and living expenses for one academic year. (\$8,000 for tuition/fees and \$10,000 for room/board) **These figures are subject to increase.**

This document should be submitted to the International Student Center at Bergen Community College 400 Paramus Road, Room A-126, Paramus, New Jersey 07652.