

## THE COLLEGE COUNCIL MEETING

### Minutes

April 7, 2009

1. Call to order: Roanne Angiello, Chairperson called the meeting to order at 12:30pm.
2. Attendance:  
**Council Members Present:** Roanne Angiello, Suzaan Boettger, Hamama Bushra, Brant Chapman, Richard Comerford, Vincent Conti, Gloria Delfico, Mickey Dickenson, Susan DiSanto, Steve Fischer, Steve Freides, Marilyn Gilroy, Nishika Gupta, Marie Jardine, Win Win Kyi, Albert Legge, Carolyn Lyons, Lori McCurley, Darlene McGrath-Florance, Daniela Negron, Dick O'Brien, Kathy Pignatelli, Felicia Ragsdale, Raymond Smith, Ron Subramanian, Patricia Tejada, Keshia Turner, Rong Wang  
**Absent:** Katerina Dimitrova, Raymond Drakeford, Sharon Goldstein, Brian Gonzalez, John Hurtado, Ilene Kleinman, Caroline Ofodile, Irene Spates, Chris Talmo, Yoel Weisshaus  
**Visitors:** Andrew Palmer, Florence McGovern, Kimberly Makoe-Brown, Bonnie Taliaferro, Deborah Sousa, Joan Tscherne, Javier Leon, Tami Vaughan, Kate Plessing, Barbara Bliss, Gerri Farrell, Elaine Korinko
3. Opening Remarks:  
The council chairperson opened the meeting by saying President Ryan is at a National Community College meeting and will be attending the last college council meeting on 4/30/09.
4. Sub-Committee Reports:
  - A. Nominations/Elections: Roanne Angiello (chair) noted that nominations were officially closed on 4/3/09. There will be 33-34 elected seats and we now have 74 nominees. There are 6 candidates for PT faculty and 2 TA/PA candidates. The only category that has no candidates is PT Staff. We are still in the process of following up with people that have been nominated by others to verify they accept the nomination. The subgroup consisting of Ilene Kleinman, Felicia Ragsdale, Marie Jardine, Susan DiSanto, Rong Wang, Ray Smith have done a wonderful job. All nominees are being asked to submit a 3 sentence statement and photo to put on the college council website. There will be posters made for each slate of candidates in each group (i.e. support staff, etc.). There will also be scheduled "meet the candidates" dates for each group i.e. faculty/PT,

TA/PA, Support Staff, and Administrators/Professionals. Student elections will be separate from ours.

Student Government is in the process of renewing the electronic voting license; we will be using the same electronic voting service as Student Government for their elections. Each group will have the list of nominees and will be able to vote for the number of seats that group will hold on the council. For example, support staff will hold 8 seats so each person in that group will be able to vote for 8 people. Ron Subramaniam (SGC Pres.) stated that our college ID numbers will be used to vote and the software will be able to identify who is voting. There will be instructions sent out via email.

The subgroup has been discussing general parameters regarding campaigns that will be given out to the candidates. We encourage them to make it personal, and not disrupt college operations.

**Questions:**

Steve Freides: Since no one has been nominated for PT staff, what is going to be done with that empty seat? Answer: PT faculty will be given a 3<sup>rd</sup> seat.

Mickey Dickinson: What is the definition of PT staff? Answer: Anyone that works here in PT capacity except faculty.

Suzaan Boettger: How many faculty are running? Answer: 28 faculty for 9 seats.

- B. Community Relations: Steve Fischer (chair) reported they are meeting with VP Johnson and VP Dlugos regarding concept of 2010 reunion and the best time of year to hold such an event.
- C. Finance/Facilities: Richard Comerford (chair) reported the committee has stepped up. Yesterday they met with VP Dacey and Deborah Sousa to go over the budget for 2009-10. Learning what's in it and how to read it and convey the information. They also reviewed the master plan and had discussion about rehabilitation projects for campus facilities with Khairia Fazal.
- D. Planning/Assessment: Brant Chapman (chair) reported on part of Strategic Planning their goals will include development of evaluation of leadership on campus and to implement in future. Regarding Assessment, he noted working with Tonia McCoy on the definition of institutional success and its parameters. Spoke about establishing campus dialogue about this topic and the newly elected Council should have the task of determining parameters of internal success on campus.
- E. Health/Safety/Environment: Kathy Pignatelli (chair) made an announcement of the American Heart Association walk 5/17/09 at Rockland Community College and

Dr. Ryan is the chair. Prof. Pignatelli also noted that Dr. Ryan has asked Dean PJ Ricatto and Prof. Rachel Wieland to lead the Going Green initiative on campus. She mentioned that Joe Irvin of Buildings & Grounds volunteered his time to clean all the vents and Nurse Barbara Buff has made sure there are hand cleanser dispensers all over the campus. She mentioned that we need more fire marshals at night to assist with evacuation in the event of a fire alarm.

5. **Follow-up Actions:** Roanne Angiello (chair) noted that there is a draft of the constitution but the newly elected council will be given the task of reviewing/revising it. The college council website is up and the slate of candidates will be added. Sub-committees will include people that are not on the council.
6. **Fall All-College Day:** The Council was asked to make a recommendation on the date for the Fall 2009 All College Day. The original plan was to hold it on Friday, September 18<sup>th</sup>. Some College offices felt this would be a difficult time because of ongoing registration and semester start up activities. Alternate dates being considered are Friday, October 16 and Friday, October 30<sup>th</sup>. Council members discussed the pros and cons of each date and concluded October 16<sup>th</sup> is the best option of the three. In an effort to maximize attendance it was further suggested that the activities be scheduled in the middle of the day, starting at 11:00, so that those who had 8:00 or 9:30 classes could attend.
7. **Additional Comments:** Brant Chapman reported that the CISCO phones in classrooms are being unplugged for classroom use and not being plugged back in. This should be brought to Public Safety and Javier Leon's attention immediately. Rong Wang mentioned that the college calendar needs to be kept updated. Steve Freides asked if there is transportation between this campus and Meadowlands campus. VP Smith responded that there isn't currently, but it may need to be considered in the future.
8. **Announcement:** The next meeting of the Council is scheduled for April 30, 2009. These minutes are respectfully submitted by Marie Jardine, Nominations/Elections Committee
9. **Adjournment:** The meeting adjourned at 1:30pm.

Submitted by,

Marie Jardine

