

Office of Specialized Services
Center for Collegiate Deaf Education

“The Take Away”

New Faculty Orientation

Presented by:

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OSS Does What?

- Provides academic support and accommodations to students with documented disabilities.
- Provides college faculty and staff support for working with students with disabilities.
- Provides outreach to high school counselors and students assisting with the transfer process.

How Do We Do That?

- Students submit disability documentation.
- OSS staff reviews documentation.
- Eligibility for accommodations is determined.
- Students are notified and invited to training workshops to receive accommodations.
- Students determine when to utilize accommodations.

Universal Design



- “...which is related to “**inclusive design**” and “**Design for All**,” is an approach to the **design of products, services and environments** to be usable by as many people as possible regardless of age, ability or circumstance. It links directly to the political concept of an inclusive society and its importance has been recognized by governments, business and industry.”

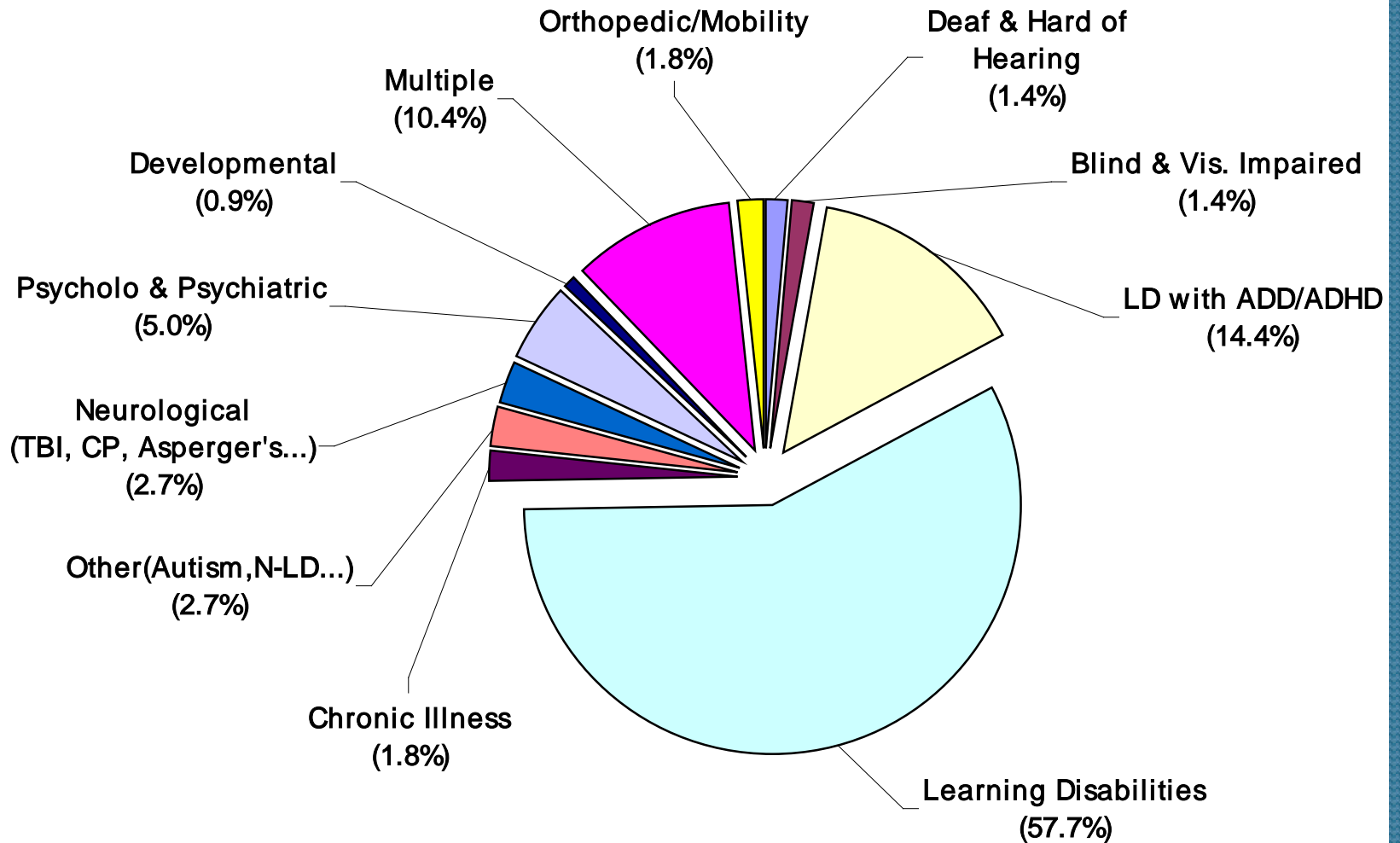
Universal Design for Instruction

- “ {However,} learning environments can never be entirely accessible to all students’ needs since some students will continue to need individualized accommodations. But all learning environments can be made more accessible and inclusive. “

Scott, S., McGuire, J.M. & Embry, P. 2002

Diversity of OSS Student Population

New Students: Fall Semester 2007



Sample Accommodation Form

- Extended Time:



Accommodation Form Issued by The Office of Specialized Services

Use of Extended Time

Instructions to Students:

This form should privately be given to Instructors at the start of each semester

Student Name:
ID #:

Note To Faculty:

Based on **confidential** disability documentation provided by the student named above, the OSS Accommodations Review Committee has determined that this student is eligible for the use of extended time.

What is this Accommodation?

- Extended time is usually double the amount of time allotted for quizzes and exams only
- Extended time is **not** for the purpose of extending assignment due dates

How should you implement this accommodation?

- The instructor is to deliver tests and quizzes to the Testing Center, Room S-127 prior to the actual test date
- The student is responsible for taking the test by the date established by the instructor
- All tests/quizzes are proctored by the Testing Center staff
- The instructor should pick-up the completed test from The Testing Center at their earliest convenience
- The student is encouraged to take tests/quizzes with the instructor if time allows

Why is Extended Time appropriate?

- Extended Time has been deemed a reasonable accommodation based on this students' documentation; it provides support for in class participation and performance giving the student an equal opportunity for academic success

Thank you for your continued support.

For further information regarding extended time testing procedures contact the Testing Center, Room S-127.

For information about OSS and the academic accommodations process, please visit our office or website at: <http://www.bergen.edu/oss>

Instructor & Office of Testing Services' copy

How to Implement Accommodations in your class

- Extended Time
- Notetaking
- Tape Recorder
- Assistive Technology
- Interpreters/Captionist
- Medical Accommodations
- Calculator Usage

Contact Information

Pitkin Education Center: Room L-115

201-612-5270

Office of Specialized Services Website

- The Center for Collegiate Deaf Education Website

- A small group of thoughtful people could change the world. Indeed, it's the only thing that ever has.

Margaret Mead

www.bergen.edu/oss