

**KEAN UNIVERSITY**  
**AND**  
**BERGEN COMMUNITY COLLEGE**  
**NURSING EDUCATION PARTNERSHIP PROGRAM**

**2011-2012**



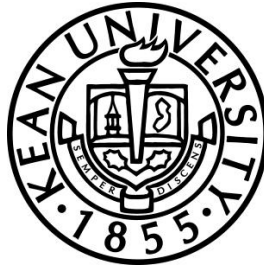
**KEAN UNIVERSITY RN-BSN PROGRAM AT  
BERGEN COMMUNITY COLLEGE**

**INFORMATION PACKET**

**[www.kean.edu/~nursing](http://www.kean.edu/~nursing)**

**TABLE OF CONTENTS**

|            |  |
|------------|--|
| Page 3     | Cover Letter   |
| Page 4     | Pre-Licensure Associate Degree Student Information   |
| Page 4-5   | Course Registration Process for Pre-Licensure A.D.N. Students  |
| Page 6-7   | RN- BSN Admission Process and Criteria   |
| Page 7     | Financial Aid  |
| Page 8     | Summary of BSN Program of Study  |
| Page 9-11  | Appendix I & II - BCC /Kean Course Equivalent Grid   |
| Page 12-14 | Appendix III - Catalog Descriptions of Nursing Courses   |
| Page 15    | Appendix IV - KU/BCC Sample Program Course Offering Grid   |
| Page 16    | Appendix V - Promise of Payment Terms  |
| Page 17    | Appendix VI - Student Health Requirements  |
| Page 18    | Appendix VII - Directions for Accessing the KEAN UNIVERSITY offsite RN-BSN<br>Program @ Bergen Community College |
| Page 18    | Withdrawal From Courses  |



Dear Nursing Student:

Welcome to the Kean University/Bergen Community College (KU/BCC) Nursing Education Partnership Program. It is our hope that this information packet will be useful as you learn about the Kean University Offsite RN-BSN Program at the Bergen Community College Lyndhurst Campus Secaucus, New Jersey.

The goal of the Kean /Bergen partnership is to provide a seamless transition for students with an Associate of Applied Science (A.A.S) degree in nursing to advanced standing in the program leading to the Bachelor of Science in Nursing degree (BSN) offered by Kean University. This partnership program provides the opportunity for pre-licensure Associate of Applied Science degree students at BCC to complete the non-clinical upper division nursing and support courses, while simultaneously pursuing the associate degree. The partnership also facilitates completion of the BSN by BCC graduates by allowing the transfer of up to 88 credits toward the BSN degree.

The complete Kean University RN-BSN program will be available at BCC, primarily at the Lyndhurst campus with specific courses offered at the Paramus campus. The nursing courses (lectures & clinical) will be held on Mondays and Wednesdays with non-nursing courses offered through BCC and KU at various times during the academic year including summer sessions. Kean University has ADN/BSN partnership programs at three other New Jersey community colleges where students have found the program to be flexible, affordable, and manageable in balancing their personal, family, and career responsibilities.

The RN-BSN program can be completed within 12 months of full time study or 2-4 years for students who work full-time and choose a part time course of study.

For further information please contact Joan Murko ([jmurko@bergen.edu](mailto:jmurko@bergen.edu)) at Bergen Community College or myself, Dr. V. Hascup ([vhascup@kean.edu](mailto:vhascup@kean.edu)) at Kean University.

Sincerely,

V. Alexandra Hascup, PhD, MSN, RNC, CTN, CCES  
Assistant Professor and Program Coordinator  
Kean RN-BSN Program @ BCC

KEAN UNIVERSITY  
COLLEGE OF NATURAL, APPLIED AND HEALTH SCIENCES  
SCHOOL OF NURSING  
2011-2012

**Pre-Licensure A.A.S. Degree Student Information**

The partnership between Kean and Bergen provides students enrolled in the A.A.S. Nursing program at Bergen with the ability to transfer **88** credits into the BSN program at Kean (see grid, page 9) upon completion of the A.A.S degree. This includes **30** credits for the lower division nursing courses at Bergen.

Since the BSN degree requires **125** credits, and students will be completing **88** credits at Bergen, the remaining **37** credits will be fulfilled through Kean courses. These credits include 2 major support courses and the Nursing major courses. Completion of the Kean credits satisfies the 32 credit residency requirement for the degree and the curriculum requirement for the Nursing major. However, since 37 credits falls short of the **45** credits necessary to achieve Honors Designation (Summa, Magna, and Cum Laude) at graduation, the BCC program students will not be eligible for such distinctions. In addition, this program does not provide for the transfer of nursing credits into the Free Electives requirement for the Kean BSN degree.

In addition to the courses required for the A.A.S. degree at Bergen, students advancing to a BSN degree may meet other general education requirements at Bergen as indicated in the major articulation table (see page 9).. The following are requirements for taking courses at Kean University as a **visiting student**:

**Course Registration for BCC Pre-Licensure A.A.S. Degree Students**

BCC prelicensure students who wish to participate in the program may register for the course(s) as follows:

Access the Kean University site by copying this link into your browser  
[www.kean.edu/KU/Registration-Information](http://www.kean.edu/KU/Registration-Information)

- On the lower left side of the page CLICK Preparing for registration
- Look to the right side and CLICK FORMS
- When the page changes to Forms – Registrar, scroll down to third line from last and select the current semester's – **Registration Eligibility Form**
- **PLEASE DOWNLOAD THE FORM**, fill it out and bring or send it to the attention of: J. Murko, Director, Department of Nursing, BCC Room B302. Professor Murko will indicate approval by signing the form and affixing the Bergen Community College Seal. The completed forms will be given to Dr. Hascup who will take them to the Registrar at Kean University for processing. Once the forms have been processed you will receive a letter from the Kean

University Registrar with information about your registration. As a pre-licensure student, you are a "**visiting**" student, not a matriculated student.

You will be billed tuition by Kean University Student Accounting Department. The tuition will be at the Kean University rate which students can obtain on the Kean University website.

Each semester you wish to take a course, you will follow the same process by completing that semester's Registration Eligibility Form. When you have graduated from Bergen with the A.A.S. degree, you may then officially apply to the Kean RN- BS program and will be admitted as an "intended major" until you have passed the NCLEX.

After your second course, you will be required to submit health immunization records information to Student Health Services as described on page 17.

## APPLICATION INFORMATION For BCC A.A.S. Degree Graduates

WE HOPE THIS INFORMATION WILL BE HELPFUL TO YOUR PLANNING.  
PLEASE CALL 908-737-3390 or email [vhascup@kean.edu](mailto:vhascup@kean.edu) IF YOU HAVE  
QUESTIONS.

***This RN-BSN program is for NJ Licensed Registered Nurses Only***

### RN-BSN APPLICATION PROCESS

#### Admissions Requirements

- 88 credits from Bergen will be accepted toward the BSN degree.  
(**Note:** RN license is required to receive 30 lower division Nursing credits).
- Minimum **GPA of 2.0**
- Grades for transfer courses must be "C" or better.
- Two semesters of a Foreign Language must be taken in order to be granted credit for such courses. This requirement also applies to matriculated Kean students not participating in this partnership agreement.
- In the major requirements, PSY 106 Life-Span Dev. Psych will substitute for Kean's PSY 3110 Life Span Developmental Psychology.
- WEX 101 Dynamics of Health and Fitness will fulfill the only three credits of free electives in the program.
- See attached guide sheets for program and course information (page 9, 10).
- RN license is required for full admission to the Nursing major.  
(**Note:** Students admitted as "intended major" may submit change of major form to the Registrar after receiving credit for NURS 1999 (lower division Nursing).

#### ADMISSION PROCESS

- Obtain a Kean University Transfer Admission Application from the **Center for Academic Success** ([www.kean.edu](http://www.kean.edu)). Select "apply online." Submit an application. **Under Admission Status, check TRANSFER, so you will be admitted as a transfer student, not a freshman; or call the Center for Academic Success at 908-737-0300.**
- Have high school and **all** college transcripts sent to :

**Kean University**

**Computer & Information Services Central Processing**

Campus School South (CSS) -103

**1000 Morris Avenue**

Union, N.J. 07083

**DO NOT SEND TRANSCRIPTS TO THE SCHOOL OF NURSING**

- Await a letter of Admission to the University. If you do not get **a response in 4 weeks**, call the Center for Academic Success (908)737-0300 and inquire about the status of your application. Do not call the School of Nursing.
- After the letter of admission, you will receive a copy of your "**Degree Audit**" from the Academic Advisor for The College of Natural, Applied and Health Sciences. The guide sheet is a summary of courses required for the BSN, and will indicate all the credits accepted and transferred from other colleges you have attended.

Soon after your admission, you will be referred to the Program Coordinator (Dr. V. Hascup) for advisement.

- Keep all admission and advisement papers pertaining to Kean University in a file and bring it with you to advisement meetings.
- **Applying for Financial Aid**- BCC students who are taking Kean University courses and need financial aid for those courses **need to apply to Kean University for financial aid.** Students receiving Financial Aid for their BCC courses cannot use that Financial Aid for Kean University courses.
- If you have questions please contact Dr. V. Hascup ([vhascup@kean.edu](mailto:vhascup@kean.edu)).

## **SUMMARY OF BACHELOR OF SCIENCE IN NURSING (BSN) PROGRAM OF STUDY AT KEAN UNIVERSITY**

On full admission, all nursing majors are awarded **30** credits for nursing education completed at the Associate degree level which is included with other BCC credits listed on the Major Equivalence Table.

### **General Education requirements**

Thirty to thirty-two credits in general education courses are required for graduation. General education courses are divided into Foundation Requirements (12 S.H.) and Disciplinary & Interdisciplinary Requirements (6 S.H.), Social Science (6 S.H.), Science & Math (8 S.H.) and additional required courses (15-17 S.H.).

### **Nursing Major Requirements**

#### Nursing Support Courses (12 credits)

There are four required support courses totaling twelve credits offered by other academic disciplines. Like the nursing courses, these are scheduled to enable students to attend during the Monday schedule or during the summer. The courses are:

- SOC 2100 Sociology of the Family (BCC Equivalent = SOC 103 Sociology of the Family)
- PSY 3110 Life Span Developmental Psychology (BCC Equivalent = PSY 106 Life-Span Developmental Psych)
- PHIL 3314 Moral Problems in Health Care (must be taken at Kean)
- HED 3635 Introduction to Public Health (must be taken at Kean)

#### Nursing Major Courses

A total of nine nursing courses (31 credits) make up the upper division nursing core. Four have a clinical component, one is a lab and four are lecture/discussion courses. All clinical courses require a RN license. The Nursing major courses at BCC are offered on Mondays and Wednesdays.

#### Electives

3-7 credits in free electives are required for graduation. This requirement is satisfied with the transfer of WEX 101 Dynamics of Health and Fitness from BCC.

## Appendix I

### Kean University & Bergen Community College

### Major Articulation Table

| BERGEN COMMUNITY COLLEGE   |           | KEAN UNIVERSITY                    |           |
|--|-----------|------------------------------------|-----------|
|  | <b>CR</b> |                                    | <b>CR</b> |
| <b>General Education</b>   | <b>12</b> | <b>General Education</b>           | <b>12</b> |
| WRT 101 English Composition I  | 3         | ENG 1030 College Composition       | 3         |
| INF 101 Intro. to Info. Tech.  | 3         | CPS 1032 Intro. to Computers       | 3         |
| COM 111 Speech Comm.   | 3         | COMM 1402 Speech Comm.             | 3         |
| WRT 201 English Composition II   | 3         | GE 2024 Research & Technology      | 3         |
|  |           |                                    |           |
| <b>Humanities</b>  | <b>6</b>  | <b>Humanities</b>                  | <b>6</b>  |
| LIT 203 or LIT 204 World Literature I  | 3         | ENG 2403 World Literature          | 3         |
| Humanities: <b>one course only</b> from Fine Arts, Art History, Music or Theatre | 3         | Humanities                         | 3         |
|  |           |                                    |           |
| <b>Social Sciences</b>   | <b>6</b>  | <b>Social Sciences</b>             | <b>6</b>  |
| HIS 111 or 112 or 113 or 114 American Civilization.                              | 3         | HIST 1000 Hist. Civ. Soc. Amer.    | 3         |
| PSY 100 Intro. to Psychology   | 3         | PSY 1000 General Psychology        | 3         |
|  |           |                                    |           |
| <b>Science and Mathematics</b>   | <b>8</b>  | <b>Science and Mathematics</b>     | <b>8</b>  |
| BIO 109 Anatomy & Physiology I   | 4         | BIOX 2001 Anat. & Phys. I          | 4         |
| BIO 209 Anatomy & Physiology II  | 4         | BIOX 2002 Anat. & Phys. II         | 4         |
|  |           |                                    |           |
| <b>Additional Required Courses</b>   | <b>26</b> | <b>Additional Required Courses</b> | <b>26</b> |
| PHI 101 Intro to Philosophy  | 3         | PHIL 1100 Intro. to Philosophy     | 3         |
| SOC 101 Intro. to Sociology  | 3         | SOC 1000 Intro. to Sociology       | 3         |
| MAT 150 Elementary Statistics  | 3         | MATH 1016 Statistics               | 3         |
| BIO 104 Microbiology   | 4         | BIOX 2003 Prin. of Microbiology    | 4         |
| CHM 112 College Chemistry  | 4         | CHEM 1030 Essentials of Chem.      | 4         |
| SOC 103 Sociology of the Family  | 3         | SOC 2100 Soc. of the Family        | 3         |
| PSY 106 Life-Span Dev. Psy.  | 3         | PSY 3110 Life-Span Dev. Psy.       | 3         |
| WEX 101 Dynamics of Health and Fitness   | 3         | Free Elective                      | 3         |
|  |           |                                    |           |
| <b>* Lower-Level Nursing Credits</b>   | <b>30</b> | <b>NURS 1999 (Lower Division)</b>  | <b>30</b> |
| <b>Total Credits</b>   | <b>88</b> | <b>Total Credits</b>               | <b>88</b> |

\*Note: Lower division Nursing credits (30) are granted upon admission to the RN-BSN Program at Kean University.

**Appendix II**  
**TOTAL CREDITS REQUIRED FOR THE B.S.N. DEGREE: 125**  
 KEAN UNIVERSITY-SCHOOL OF NURSING  
**B.S.N. (84100) – for RNs only (page 1)**

EFFECTIVE DATE: Fall 2009

| NAME   |     | TRANSFER INSTITUTION (X) Credits:   |        |
|--|-----|---|--------|
| Student ID#  |     |   |        |
| GENERAL EDUCATION: 30-32 Semester Hours (S.H.)                       |     | In Progress   |        |
| Foundation Requirements 12 S.H.                                      |     | ACADEMIC MAJOR <sup>1</sup> 73 Semester Hours (S.H.)                            |        |
| ***ENG 1030 College Composition                                      | 3   | ***Support Courses 12 S.H.  |        |
| CPS 1032 Intro to Computers  | 3   | SOC 2100 Sociology of the Family  | 3      |
| COMM 1402 Speech Comm as Critical Citizenship <sup>1</sup>           | 3   | PSY 3110 Life-Span Dev Psy  | 3      |
| GE 2024 Research and Technology                                      | 3   | PHIL 3314 Moral Prob Health Care  | 3      |
|  |     | HED 3635 Intro to Public Health   | 3      |
| Disciplinary & Interdisciplinary Distribution Requirements:          |     |   |        |
| Humanities: 6 S.H.   |     | Nursing 1999 (Lower Division)   | 30 CBE |
| *ENG 2403 World Literature   | 3   |   |        |
| Select only one course from:   |     | ***UPPER DIVISION NURSING COURSES 29 S.H.                                       |        |
| Fine Arts or Art History   | 3   | NURS 3000 Conc Found /Inq in Nsg  | 3      |
| Foreign Languages  | 3   | NURS 3010 Health Assessment   | 2      |
| Music or Theatre   | 3   | NURS 3020 Found Transcultural Care  | 3      |
| Interdisciplinary  | 3   | NURS 3030 Issues in Prof Nsg Prac   | 3      |
|  |     | NURS 3200 Prof Nsg: HP/Community  | 5      |
|  |     | NURS 4200 Research in Nursing   | 3      |
| Social Sciences: 6 S.H.  |     | NURS 4300 Prof Nsg: Living with Ill   | 5      |
| *HIST 1000 Civil Society in America                                  | 3   | NURS 4400 Prof Nsg. Leadership  | 5      |
| PSY 1000 General Psychology <sup>2</sup>                             | 3   |   |        |
|  |     | ***G.E. and Major Capstone 2 S.H.   |        |
| Science and Mathematics <sup>1</sup> : 8 S.H.                        |     | NURS 4900 Indep. Pract in Nursing (1 credit from NURS 4400 applied to Capstone) | 2      |
| BIOX 2001 Anatomy and Physiology I <sup>2</sup>                      | 3-4 |   |        |
| BIOX 2002 Anatomy and Physiology II <sup>2</sup>                     | 3-4 |   |        |
|  |     | FREE ELECTIVES 3-7 Semester Hours (S.H.)  |        |
| Additional Required Courses <sup>1</sup> 15-17 Semester Hours (S.H.) |     | Nurse 211 Trends in Nursing   | 3      |
| PHIL 1100 Intro to Philosophy  | 3   |   |        |
| SOC 1000 Intro to Sociology <sup>2</sup>                             | 3   |   |        |
| MATH 1016 Statistics   | 3   |   |        |
| BIOX 2003 Microbiology <sup>2</sup>                                  | 3-4 |   |        |
| CHEM 1030 Essentials of Chemistry <sup>2</sup>                       | 3-4 |   |        |
|  |     | Other Transfer:   |        |
|  |     | Special Notes:  |        |
|  |     | * GE Required Course  |        |
|  |     | *** Eng 1030 and all major courses require a grade of C or better.              |        |
|  |     | <sup>1</sup> These courses require a grade of C or better.                      |        |
|  |     | <sup>2</sup> Prerequisites for admission to Nursing.                            |        |
|  |     | >Require advisor permission   |        |
|  |     | Note: See foreign language requirements   |        |
|  |     | TOTAL CREDITS:  |        |
|  |     | Advisor:  |        |
| Rvd 1/09   |     | Advisor Signature:  |        |

**B.S.N. (84100) – for RNs only (page 2)**

- A. Evaluation of prerequisite courses for transfer credit is based on policies established by Kean University and the faculty of the School of Nursing.
- B. All prerequisite courses and major requirements must be completed with a Grade of “C” or higher.
- C. Lower division nursing credits are granted upon admission.
- D. It is strongly urged that required major support courses (e.g., Introduction to Computers, Sociology of the Family, Life-Span Developmental Psychology) be taken at Kean. With the exception of CPS 1032 and SOC 2100, all required courses are at the upper-division level.
- E. A minimum of 32 credits must be taken as a student enrolled at Kean University.
- F. Fifty percent (50%) of the nursing major credits must be completed at Kean University.
- G. Before taking General and/or Subject CLEP exams, contact your faculty Advisor regarding policies and procedures. Any General Exam must be taken before earning a total of 30 credits towards your degree (Kean and/or transfer credits). Any Subject Exam must be taken before earning a total of 86 credits (Kean and/or transfer credits).

Comments:

**Students must bring the degree audit form to all faculty advisement sessions.**

## Appendix III

### CATALOG DESCRIPTIONS OF NURSING COURSES

*Please Note: All nursing courses 3200 and above require School of Nursing Admission status*

#### **NURS 3000 Conceptual Foundations and Inquiry in Nursing (3 credits)**

A comprehensive exploration of historical and contemporary nursing and related knowledge, including systems, the metaparadigm, philosophies, conceptual models, middle and grand theories as fundamentals of research-based nursing practice. Recognition of the scholarly role of the nurse and the value of theory and theory development as an essential basis for professional nursing practice with diverse populations. Focus is on health promotion/risk reduction as the essence of all activities is the care of individuals, families, groups and populations in all health and settings.

#### **NURS 3010 Health Assessment (2 credits with lab)**

This course is an introduction to holistic health assessment and physical examination. The main focus is on understanding a comprehensive health assessment to including physiological, psychosocial, cultural, developmental, nutritional, genetic and mental status assessment. Focus is on data gathering techniques, therapeutic communication skills, and use of a body systems approach to physical examination. Documentation of findings and use of the nursing process will facilitate clinical decision making in designing health promotional, risk reduction, and disease prevention activities for diverse client populations across the life span.

#### **NURS 3020 Foundations of Transcultural Health Care (3 credits)**

An introduction to concepts and theories relevant to healthcare for diverse populations. Diversity is examined relative to social organization, role and expectations, communication patterns and values/ beliefs underlying health-illness behaviors between western and non-western cultures. Emphasis on development of knowledge and skills in culturally congruent communication and cultural assessment. Comparative approach to global healthcare by understanding similarities and differences among commonly encountered diverse population groups.

#### **NURS 3030 Issues in Professional Nursing Practice (3 credits)**

In-depth analysis of professional nursing history as it relates to an exploration of contemporary trends and issues in professional nursing. The importance of national nursing organizations, ethical imperatives, legal principles and standards of care are emphasized. The interrelationship of nursing education, healthcare delivery and practice dimensions are stressed. Dialogical and

dialectical approaches as well as web-enhanced technology facilitate the development of critical thinking skills.

Pre or Co- requisites: NURS 3000

**NURS 3200 Professional Nursing Practice: Health Promotion in the Community (5 credits with lecture and lab)**

Continued study of nursing models and application of relevant theories to guide nursing practice as it pertains to health promotion and risk reduction. Using the family as the essential unit of care within the community, critical thinking, and clinical decision-making processes will facilitate the design, management, and provision of care to modify risk factors, and promote engagement of healthy lifestyles among individuals and families within the community. Specific clinical activities are related to prevention and reduction of health disparities across the life span through the conduct of community assessment and the development and implementation of culturally appropriate nursing strategies reflecting professional values and behaviors.

Prerequisites: NURS 3000, NURS 3010

Pre-Co-requisites: Sociology 2100 and NURS 3020

**NURS 4200 Research in Nursing (3 credits)**

Introduction to systematic investigation of nursing problems. Includes historical overview of research in nursing and current research priorities. Classroom practice in critical appraisal of research reports, and systematic review of research findings for evidence upon which to base nursing practice.

Prerequisites: NURS 3000

Co-requisite: MATH 1016, GE 2024

**NURS 4300 Professional Nursing Practice for Clients Living with Illness (5 credits with lecture and lab)**

Intensive study of the care of the sick in and across all environments. The comprehensive impacts of illness, including the bio-psychosocial and cultural aspects on the individual, family, group, and community will be explored. Designing, coordinating, and managing care of the sick with emphasis on client groups as the modality of care. Includes therapeutic communication, health counseling and education of special population with the goal of maximizing optimal health states throughout the trajectory of illness across the life span. An oral presentation or paper may be required for the lecture component. The clinical consists of preparation and conducting of a support group with a co-leader. Clinicals are off-campus in communities in Union, Essex, Middlesex, and Monmouth County areas. **Clinical Attendance is mandatory.**

Prerequisites: NURS 3200

Co-requisites: PHIL 3314

**NURS 4400 Professional Nursing Leadership in Health Care Settings (5 credits with lecture and lab)**

Application of systems theory as the basis for designing, managing, and coordinating client care in an evolving health care environment. Focus on expanding knowledge and skills of leadership and management theories for direct and indirect nursing care. Special emphasis on delegation, development of nursing team personnel, and evaluation of outcomes using evidence based practice for quality improvement. Exploration of legal/ethical issues, licensure, health policy, politics, and role of professional nurse as a leader in health care will be addressed.

Prerequisites: NURS 3030 and NURS 4300

Pre or Co-requisites: PSY 3110 and SOC 2100

**NURS 4900 Independent Practicum in Nursing (2 credits)**

Concluding course in which students integrate the knowledge they have gained to select, develop and implement projects with clinical nursing foci. Emphasis on facilitating students' transition to role of baccalaureate prepared Nursing practitioners and preparing them for future roles in professional practice.

**PREREQUISITE COURSES FOR ADMISSION TO THE NURSING MAJOR**

General Psychology (3 credits)  
General Sociology (3 credits)  
Microbiology (3-4 credits)  
Anatomy and Physiology (6-8 credits)  
Chemistry (3-4 credits)

Credit will be awarded for above courses taken at the college level. Student must have received a minimum grade of C (2.0).

## Appendix IV

### KEAN UNIVERSITY RN-BSN PROGRAM AT BERGEN COMMUNITY COLLEGE

Classes scheduled Mondays for clinical and Wednesdays for lectures

#### Full time study course grid (Fall semester start) post BCC program completion (4 semesters)

| <b>FALL</b>              | <b>SPRING</b>            | <b>Fall</b>             | <b>SPRING</b>            |
|--------------------------|--------------------------|-------------------------|--------------------------|
| NURS 3000 (3 cr.)        | NURS 3200 (5 cr.)        | NURS 4300 (5 cr.)       | NURS 4400 (5 cr.)        |
| NURS 3010 (2 cr.)        | NURS 3030 (3 cr.)        | NURS 4200 (3 cr.)       | NURS 4900 (2 cr.)        |
| NURS 3020 (3 cr.)        | PHIL 3314 (3 cr.)        |                         |                          |
| HED 3635 (3 cr.)         |                          |                         |                          |
| <b>TOTAL= 11 Credits</b> | <b>TOTAL= 11 Credits</b> | <b>TOTAL= 8 Credits</b> | <b>TOTAL = 7 Credits</b> |

**Total Credits = 37**

#### Part time study course grid (Summer start) post BCC program completion (1 Summer plus 4 semesters)

##### First Year

| <b>Summer II</b>         | <b>FALL</b>              | <b>SPRING</b>            |
|--------------------------|--------------------------|--------------------------|
| NURS 3010 (2 cr.)        | NURS 3000 (3 cr.)        | NURS 3200 (5 cr.)        |
| NURS 3020 (3 cr.)        | HED 3635 (3 cr.)         |                          |
|                          |                          |                          |
| <b>TOTAL = 5 Credits</b> | <b>TOTAL = 6 Credits</b> | <b>TOTAL = 5 Credits</b> |

##### Second Year

| <b>Summer I</b>          | <b>FALL</b>              | <b>SPRING</b>            |
|--------------------------|--------------------------|--------------------------|
| PHIL 3314 (3 cr.)        | NURS 4300 (5 cr.)        | NURS 4400 (5 cr.)        |
| NURS 3030 (3 cr.)        | NURS 4200 (3 cr.)        | NURS 4900 (2 cr.)        |
|                          |                          |                          |
| <b>TOTAL = 6 Credits</b> | <b>TOTAL = 8 Credits</b> | <b>TOTAL = 7 Credits</b> |

##### Summer Schedule

| <b>Summer I</b> | <b>Summer II</b> |
|-----------------|------------------|
| NURS 3010       | NURS 3010        |
| NURS 3030       | NURS 3020        |
| PHIL 3314       | HED 3635         |

## Appendix V

### PROMISE OF PAYMENT TERMS

Kean University will accept a letter from a third party as promise of payment if the letter is on company letterhead signed by the appropriate authority and meets the following criteria:

The letter must state:

1. The name and social security number (or student ID) of the student,
2. The term for which the student is applying
3. Whether payment will be for tuition only or tuition and fees.
4. The \$ amount that will be paid, or the percent of tuition and/or fees that will be paid, or the number of credits that will be paid for if paying full tuition and fees.

A separate letter must be submitted for each student for each semester by the billing due date for each term.

\*\* The letter **will not be accepted** if it states that there are conditions under which payment will be made, such as successful completion of the course, continued employment, or a specific grade.

## Appendix VI

### STUDENT HEALTH SERVICES REQUIREMENT

All students must supply proof of immunization or immunity for Measles, Mumps, and Rubella.

Records may be obtained from the following sources:

1. An official school immunization record that contains information indicating compliance with the requirements.
2. An official record from any health department which contains information indicating compliance with the requirements.
3. A record/document signed by a physician, licensed to practice medicine or osteopathy in any jurisdiction of the United States or foreign country; or any licensed health professional approved by the NJ State Department of Health. The health care provider may complete and sign the attached form.
4. A laboratory document proving immunity to Measles, Mumps, and Rubella.

Copies of your originals are accepted. **DO NOT SEND ORIGINALS**, They cannot be returned.

**\*\*\*Health Services must receive this information! Failure to do so may affect your status as a student at Kean University\*\*\***

[http://www.kean.edu/~health/forms/AllImmunizationForms\\_FA10.pdf](http://www.kean.edu/~health/forms/AllImmunizationForms_FA10.pdf)  
(cut and paste link into your web browser)

If you should have questions contact:

Kean University, Health Services  
1000 Morris Ave  
Union, NJ 07083  
Phone 908 737-4880  
Downs Hall, Room 126

## Appendix VII

### ACCESSING THE KEAN UNIVERSITY RN-BSN PROGRAM @ BERGEN COMMUNITY COLLEGE

1. Go to [www.Kean.edu](http://www.Kean.edu)
2. Click on *College of Natural, Applied and Health Sciences* (in the middle of the page)
3. Click on *Academic Departments* (located on the left hand side of the page)
4. Scroll down and click the *Nursing* link
5. Click on <http://www.Kean.edu/nursing>
6. On *Welcome to Nursing Homepage*, scroll down and access the KEAN UNIVERSITY@BCC Offsite Program page.

\* This is an excellent resource for accessing course announcements and program forms.

#### Withdrawal from Courses

To withdraw from courses after you have submitted the offsite green registration form, please send an e-mail to Dr. V. Alexandra Hascup @ [vhascup@kean.edu](mailto:vhascup@kean.edu). who will advise you of the official process. **You are responsible for following add/drop deadlines as cited in the Kean catalog.**

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