

**Bergen Community College  
Partner Subaward Agreement**

<b>Bergen Community College 400 Paramus Road Paramus, NJ 07652-1595</b>	<b>Institution/Organization (Partner):</b>
<b>Grant/Award #:</b>	<b>Subaward:</b>
<b>Awarding Organization:</b>	<b>Subaward Period of Performance:</b>
<b>Award Period:</b>	<b>Amount Funded this Agreement:</b>
<b>Project Title:</b>	
<b>Reporting Requirements:</b> See attached Scope of Work and Budget and Funded Proposal	

**Terms and Conditions**

- 1) Bergen Community College hereby awards a cost reimbursable subaward, as described above, to \_\_\_\_\_. The statement of work conditions and budget for this subaward are accepted as specified in \_\_\_\_\_'s plan as shown in Attachment 1. In its performance of subaward work, \_\_\_\_\_ shall be an independent entity and not an employee or agent of Bergen Community College.
- 2) Bergen Community College shall reimburse \_\_\_\_\_ quarterly for allowable costs. All invoices shall be submitted using \_\_\_\_\_'s standard invoice.
- 3) Invoices and questions concerning invoice receipt or payments should be directed to the Bergen Community College Office of Grants Administration.
- 4) A final statement of cumulative costs incurred, including cost sharing, marked "FINAL," must be submitted to Bergen Community College's Office of Grants Administration NOT LATER THAN thirty (30) days after subaward end date. The final statement of costs shall constitute \_\_\_\_\_'s final financial report.
- 5) Matters concerning the technical performance of this subaward should be directed to \_\_\_\_\_, BCC Principal Investigator, or to the Office of Grants Administration. Technical reports are required.
- 6) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this subaward agreement should be directed to William Yakowicz, Office of Grants Administration. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official.
- 7) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- 8) By signing below, \_\_\_\_\_ agrees to the terms and conditions and scope of work and budget of this partner subaward.

By Authorized Official of Bergen Community College:  _____ Date	By Authorized Official of Partner:  _____ Date
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