



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

**Office of Financial Aid
Room L-123
201-447-7148**

Standards of Academic Progress Notification

According to our records, you have failed to maintain Satisfactory Academic Progress (SAP) to be eligible for Federal and State financial aid.

In order to receive aid, you **must** be making Satisfactory Academic Progress as defined by Federal Regulations and as outlined in the Bergen Community College Catalog and on the college website www.bergen.edu/financialaid. Specifically, financial aid recipients **must** meet both a 'qualitative' (minimum GPA) and a 'quantitative' or 'pace' (minimum credit completion) standard.

At this time you are not eligible to receive Federal and State funds at Bergen Community College during the 2011-2012 award year. You may wish to appeal our decision if there were extenuating circumstances that had a direct affect on your academic performance.

Satisfactory Academic Progress Appeal Process:

- Student must submit an Academic Progress Appeal Form, a written explanation, 3rd party documentation (if available), & an Academic Plan to the Financial Aid SAP Committee by the deadline dates
- The Financial Aid SAP Committee will carefully evaluate all appeals & your past academic performance to determine if the financial aid will be reinstated
- All students are responsible for tuition payment and you will be notified in writing of the committee's decision.

If you have questions regarding SAP or appeals, please contact the office.

Thank you,

Office of Financial Aid

