Bergen Community College
400 Paramus Road
Room A-126/F-1 International Student Center
Paramus, NJ 07652
Phone: +1 (201)689-7601
Fax: +1 (201) 251-0353

OPTIONAL PRACTICAL TRAINING COVER SHEET

First Name: _____ Last Name: _____

SEVIS #: _____

OPT Start Date: _____

OPT End Date: _____

My Associate's Degree is: _____ and I hope to _____
_____
_____

Included in my OPT Packet from me is:

- ☐ **A Letter from me, explaining what I hope to do on my OPT**
- ☐ **My complete I-765**
- ☐ **My G-1145 to receive a text or email regarding the receipt of my Application**
- ☐ **A check for $340 made payable to the US Citizenship and Immigration Services**
- ☐ **2 Passport-size photos**
- ☐ **A copy of the front and back of my I-94**
- ☐ **A copy of my passport (the biographical page with the expiration date, and my visa page)**
- ☐ **Copies of any and all I-20's I've ever had (all three pages) and any previous EAD cards, if applicable.**

Included from the BCC DSO is:

- ☐ **A new OPT I-20, with a shortened program date if necessary**
- ☐ **A letter of endorsement**

Student's Signature _____ **Date:** _____

DSO's Signature _____ **Date:** _____